

KELLY GREEN
JUSTICE OF THE PEACE, PRECINCT TWO

Justice Pct. 2 Court Building
207 Fort Worth Highway
Weatherford, Texas 76086



Civil/Administration
682-229-2176
Collections 682-229-2171
Traffic (817)598-0496
Fax 817-598-0476

RESPONSE TO REQUEST FOR COURT CASE RECORDS

Every effort is made to expedite all requests for disclosure of public records; however, due to personnel demands and schedules, there are occasions when the disclosure of records may take time allowed by law, which is 10 business days. Any fees associated with this request will be communicated prior to delivery of the requested records. Certified copies: \$2.00 for the first page and \$.25 for each additional page; Regular copies: \$1.00 for the first page and \$.25 for each additional page.

Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email address: _____

Please print or type the name and description of the records you are requesting. Be very specific:

Date of request

Requestor's signature

Preferred mode of delivery: _____

(email, mail, pick-up, other)

OFFICE USE ONLY

- Clerk: _____
- Receipt #: _____
- Fee Paid: _____
- Date Delivered _____