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Lila Deakle, Co. Clerk  
PARKER COUNTY, TEXAS  
By *[Signature]* Deputy

## Parker County Commissioners Court Agenda

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Commissioners Courtroom  
Parker County Courthouse  
One Courthouse Square  
Weatherford, Texas 76086

**MONDAY, JANUARY 12TH, 2026 at 9:00 AM**

**TO CONSIDER, DISCUSS AND/OR ACT UPON THE FOLLOWING AGENDA ITEMS:**

1. QUORUM CHECK
2. INVOCATION
3. U.S. PLEDGE & TEXAS PLEDGE: Judge Pro Tem, Commissioner George Conley
4. CONSENT: (Member of court may ask for discussion on any item listed)

**A. AUDITOR:**

1. Certification of revenues.
2. Line item budget adjustments.
3. Payment of routine bills.
4. Audit Reports.

**B. TREASURER:**

1. Report from County Treasurer on balances of all funds "1 thru 999".
2. Accept or release pledged securities.
3. Approval of payroll, payments for insurance, retirement.
4. Monthly Investment Report.

**C. COUNTY JUDGE:**

1. Acceptance of Minutes.
2. Monthly Reports.
3. Personnel Changes.

**D. PURCHASING:**

1. Interdepartmental transfers of equipment and inventory reports.
2. Authorization to Advertise RFP PC26-24 Veteran Affairs Electronic Claims Submission Software. (Kim Rivas / Judge Deen)
3. Authorization to Advertise PC26-25 Corrugated Steel Culvert Pipe. (Kim Rivas / Judge Deen)
4. Approve the salvage/destruction of bulletproof vest. (Kim Rivas / Judge Deen)
5. Discuss/Take necessary action regarding PC26-14 Aggregate Road Materials. (Kim Rivas / Judge Deen)

**5. UPDATE ON TRANSPORTATION PROJECTS:**

- A. Discuss/Take action on ongoing reporting of bond projects to Commissioners Court by Freese & Nichols. (Morgan McIlwain / Commissioner Holt / Judge Deen)
- B. PRK24211 WN Woody Change Order #2 Level Up. (Kim Rivas / Commissioner Conley)
- C. PRK24209 Kelly Road Change Order #1. (Kim Rivas / Commissioner Hale)
- D. Discuss/Take action on construction contract and construction phase services for Veal Station Road. (Dustin Blaylock / Commissioner Conley)

**6. PRESENTATION:**

- A. Discussion/Update on Regional Transportation Council Meeting. (Judge Deen)

**7. APPROVAL:**

- A. Proclaim January 12<sup>th</sup> as “Greyhounds Day” in Parker County honoring the Peaster High School football team’s historic 2025 season. (Commissioner Holt)
- B. Authorize/Approve Justice of the Peace Precinct Three to participate in the Career and Technology Education Internship Program with Weatherford Independent School District. (Judge Grissom / Judge Deen)
- C. Discuss the potential data centers in Parker County. (Commissioner Holt)
- D. Discuss/Proceed with Budget Committee. (Commissioner Hale)

- E. Consider/Approve contract amendment to the City of Aledo patrol contract with the Sheriff's Office. (John Forrest / Judge Deen)
- F. Approve/reject City of Reno Request for Annexation of a portion of a public roadway and right-of-way on Newsome Mound Road and Veal Station. (John Forrest / Judge Deen)
- G. Approve/reject City of Reno Request for Annexation of a portion of a public roadway and right-of-way on Newsome Mound Road and Midway Road. (John Forrest / Judge Deen)
- H. Approve/reject City of Weatherford Request for Annexation of a tract of land known as The Enclave at Chisholm Trail. (John Forrest / Judge Deen)

**8. ACCEPT INTO THE MINUTES:**

- A. Parker County IT Department Quarterly Report. (James Caywood / Judge Deen)
- B. Executed Department of Treasury Reports. (John Forrest / Judge Deen)
- C. Executed Election Document Vault Services agreement. (Kim Rivas / Judge Deen)

**9. EXECUTIVE SESSION:** In accordance with Sections 551.071, 551.072, 551.074, 551.076, and 551.087 of the Texas Government Code, the Parker County Commissioners Court will meet in **CLOSED SESSION** to discuss to wit: Consultation with Attorney; Real Estate; Personnel Matters; Security; Economic Development. At the conclusion of the **Closed Session** the Commissioners Court will reconvene in **OPEN SESSION** to make any decisions or take any action considered appropriate regarding said matters discussed in **Closed Session**. (John Forrest / Judge Deen)

- A. An executive/closed session meeting will be held pursuant to Sections 551.071(2) and 551.129 of the Texas Government Code (consultation with attorneys) for the Commissioners Court to consult with and seek advice from its attorneys regarding: (a) the active land development regulations of Parker County; (b) land development regulation options available to Texas counties; and (c) any other matter described in this meeting agenda. (Commissioner Holt)
- B. Update/Discuss Parker County Justice Center and Jail and take any action the court deems necessary. (Commissioner Hale)
- C. Discuss/Take action regarding allocation and improvements of county real estate. (Commissioner Hale)
- D. Discuss/Take action on the Veteran Administrator position and the Veteran assistant position. (Commissioner Conley)
- E. Discuss/Take action regarding County Website security upgrade and expansion. (Commissioner Hale)

- F. Discuss/Take action regarding negotiations on proposed commercial and financial benefits received from Beall Dean Ranch Development as a business prospect and discuss terms for economic incentives to the business prospect pursuant to Texas Gov't Code § 551.087. (Judge Deen)

**10. PLATS:**

A. PRECINCT 1

B. PRECINCT 2

1. Approve the waiver for a groundwater certification study in the subdivision known as Hite Addition, consisting of four point seven two seven (4.727) acres with one (1) lot in Precinct Two. (Commissioner Holt)
2. Approve reduction of speed from forty miles per hour to thirty miles per hour on Johnson Bend Road, a county road beginning at Farm to Market 920 and heading North for .189 miles. (Commissioner Holt) **PUBLIC HEARING**
3. Approve reduction of speed from thirty miles per hour to twenty-five miles per hour on Oak Tree Drive, a county road beginning at Farm to Market 920 and heading East and turning South onto a cul-de-sac for .862 miles. (Commissioner Holt) **PUBLIC HEARING**
4. Approve reduction of speed from thirty miles per hour to twenty-five miles per hour on Oak Tree Court, a county road beginning at Oak Tree Drive and heading West and turning South onto a cul-de-sac for .299 miles. (Commissioner Holt) **PUBLIC HEARING**
5. Approve the final revision for a subdivision known as Bradshaw Road Addition, consisting of two point nine-nine seven (2.997) acres, with one (1) lot, located off Champ Lane, developed by Series Champ Lane and A Series of Petras REI LLC, with Walnut Creek SUD in Precinct Two. (Commissioner Holt) **PUBLIC HEARING**

C. PRECINCT 3

1. Approve the final revision for Silverado on the Brazos for eighteen acres (18) consisting of two (2) lots, located off Silver Spur Drive, developed by Will Woods with well water in Precinct Three. (Commissioner Walden) **PUBLIC HEARING**
2. Approve the final plat for a subdivision to be known as Hill Addition, consisting of four (4) acres with two (2) lots located off Wolf Hollow, developed by Wesley Hill with well water and Parker County SUD in Precinct Three. (Commissioner Walden)

D. PRECINCT 4

1. Approve extension or call the maintenance bond in Parker Ridge Subdivision and take any action the court deems necessary in Precinct Four. (Commissioner Hale)

2. Notification of Application for Final Plat for Walsh Ranch Quail Valley 7A, developed by Quail Valley Devco VIIA, LLC, located on Interstate 30 in the ETJ of the City of Fort Worth. (Commissioner Hale)
3. Notification of Application for Final Plat for Walsh Ranch Quail Valley-7B, developed by Quail Valley Devco VIIB, LLC, located on Interstate 30 in the ETJ of the City of Fort Worth. (Commissioner Hale)

**11. ADJOURNMENT.**

**NOTE:** Commissioners Court may choose to convene into Executive Session items out of agenda sequence depending upon availability of counsel.



## **Parker County Purchasing**

**Kim Rivas, CPPB**

**Purchasing Agent**

1112 Santa Fe Dr. Weatherford, Texas 76086

Phone: 817.598.6080 Fax: 817-598-6191

**January 12, 2026**

**To: Officers of the Commissioner's Court**

**Subject: Authorization to advertise**

- **RFP PC26-24 Veteran Affairs Electronic Submission Software;** Anticipated advertising dates: 01/14/2026 & 01/21/2026; anticipated opening: 02/03/2026; Anticipated Award Date: 02/09/2026.
- **PC26-25 Corrugated Steel Culvert Pipe;** Anticipated advertising dates: 01/14/2026 & 01/21/2026; anticipated opening: 02/03/2026; Anticipated Award Date: 02/09/2026.



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**kim.rivas@parkercountytexas.com**

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December 29, 2025

To: Officers of the Commissioner's Court

**Subject:** Approve the salvage/destruction of Bulletproof Vest (Kim Rivas / Judge Deen)

The Sheriff's Office is requesting authorization to destroy a bulletproof vest that has exceeded the manufacturer's warranty and the following firearms.

Asset Number	Description	Serial Numbers
20181	Plate Carrier Vest	00232657/00232658



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Phone: 817.598.6080 Fax: 817-598-6191

January 12, 2026

To: Officers of the Commissioner's Court

**Subject: Approve the PRK 24211 WN Woody Road Paving Improvements C.O. #2 Level Up**

Request approval and authorize the county judge to execute the PRK 24211 WN Woody Road Paving Improvements Change Order #2 Level Up (Kim Rivas / Judge Deen).







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January 12, 2026

To: Officers of the Commissioner's Court

**Subject: Approve the PRK 24209 Kelly Road C.O. #1**

Request approval and authorize the county judge to execute the PRK 24209 Kelly Road Change Order #1 (Kim Rivas / Commissioner Hale).

<b>Project</b>	Kelly Road	<b>Project Number</b>
<b>Owner</b>	Parker County	PRK24209
<b>Contractor</b>	Prater Dirt Work LLC	
<b>Construction Manager</b>	Freese and Nichols, Inc.	
<b>Design Professional</b>	Freese and Nichols, Inc.	

Change Order No. 1 Date 11/24/2025

Make the following modifications to the Contract Documents: Replace Entire Plan Sheets 7, 40, 41, 52, 64, 70, 90, 91, 92. Add Plan Sheet 7A.

Item	Description	Change Amount
1	Item I-03: Barricades, Signs, and Traffic Handling (Original Bid) (Deduct 9 Months @ \$8,000/Month)	\$ -72,000.00
2	Item I-03: Barricades, Signs, and Traffic Handling (CO 1 Design) (Add 9 Months @ \$15,175.00/Month)	\$ 136,575.00
3	Item I-04: PORT CTB(FUR & INST)(LOW PROF)(TY 1) (Deduct 4140 LF at \$47.50/LF)	\$ -196,650.00
4	Item I-05: PORT CTB(FUR & INST)(LOW PROF)(TY 2) (Deduct 480 LF at \$47.50/LF)	\$ -22,800.00
5	Item I-06: PORT CTB(MOVE)(LOW PROF)(TY 1) (Deduct 3260 LF at \$10.00/LF)	\$ -32,600.00
6	Item I-07: PORT CTB(MOVE)(LOW PROF)(TY 2) (Deduct 120 LF at \$10.00/LF)	\$ -1,200.00
7	Item I-08: PORT CTB(REMOVE)(LOW PROF)(TY 1) (Deduct 4140 LF at \$8.00/LF)	\$ -33,120.00
8	Item I-09: PORT CTB(REMOVE)(LOW PROF)(TY 2) (Deduct 480 LF at \$8.00/LF)	\$ -3,840.00
9	Item I-10: PORTABLE TRAFFIC SIGNAL (Original Bid Design w/two signal locations) (Deduct 9 Months at \$13,500.00/Month)	\$ -121,500.00
10	Item I-10: PORTABLE TRAFFIC SIGNAL (CO 1 Design w/three signal locations) (Add 9 Months at \$20,850.00/Month)	\$ 187,650.00
11	Item I-24: CONSTRUCTING DETOURS (Original Design 4" HMAC over 12" Flexible Base)(Deduct 2771 SY at \$62.50/SY)	\$ -173,187.50
12	Item I-24: CONSTRUCTING DETOURS (CO 1 Design 8" HMAC over compacted subgrade) (Add 2771 SY at \$59.50/SY)	\$ 164,874.50
13	Item I-17: EXCAVATION (ROADWAY) (Add 300 CY @ \$20.00/CY)	\$ 6,000.00
14	Item II-5: CONC PVMT (CONT REINF - CRCP)(8") (Add 495 SY @ \$95.00/SY)	\$ 47,025.00
15	Item II-6: CEMENT TRT (SUBGRADE)(8") (Add 495 SY @ \$5.00/SY)	\$ 2,475.00
16	Item II-7: SUBGRADE CEMENT (45LBS/SY) (Add 11 TONS @ 225.00/TON)	\$ 2,475.00
17	Item II-11: MTL W-BEAM GD FEN (TIMBER POST) (Add 50 LF @ 30.00/LF)	\$ 1,500.00
18	Item II-12: GUARDRAIL END TREATMENT (INSTALL) (Add 2 EA @ 2,900.00/EA)	\$ 5,800.00
19	New Item II-14: 6" TYPE II CONCRETE MONOLITHIC CURB (Add 382 LF @ \$55.00/LF)	\$ 21,010.00
20	Item III-3: RC PIPE (CL III)(18 IN) (Deduct 64 LF @ 75.00/LF)	\$ 4,800.00
21	Item III-8: SET (TY II) (18 IN) (RCP) (4: 1) (C) (Deduct 2 EA @ \$1,750.00/EA)	\$ 3,500.00
22	Item III-11: RIPRAP (MOW STRIP)(4 IN) (Add 3 CY @ \$550.00/CY)	\$ 1,650.00
23	New Item III-13: RC PIPE (CL III)(24 IN) (Add 156 LF @ 171.89/LF)	\$ 26,814.84

24	New Item III-14: SET (TY II) (24 IN) (RCP) (4: 1) (C) (Add 4 EA @ \$2,600.00/EA)	\$	10,400.00
25	Item IV-1: PAV SURF PREP FOR MRK (4") (Add 1,359 LF @ \$0.34/LF)	\$	462.06
26	Item IV-2: PAV SURF PREP FOR MRK (24") (Add 39 LF @ \$2.33/LF)	\$	90.87
27	Item IV-3: REFL PAV MRK TY I (W)(SLD)(4")(90 MIL) (Add 266 LF @ \$1.35/LF)	\$	359.10
28	Item IV-4: REFL PAV MRK TY I (W)(SLD)(24")(90 MIL) (Add 39 LF @ \$17.00/LF)	\$	663.00
29	Item IV-5: REFL PAV MRK TY I (Y)(SLD)(4")(90 MIL) (Add 501 LF @ \$1.44/LF)	\$	721.44
30	Item IV-6: REFL PM TY II (W) 4" (SLD) (Add 266 LF @ \$0.87/LF)	\$	231.42
31	Item IV-7: REFL PM TY II (W) 24" (SLD) (Add 39 LF @ \$3.93/LF)	\$	153.27
32	Item IV-8: REFL PM TY II (Y) 4" (SLD) (Add 501 LF @ \$1.75/LF)	\$	876.75
33	New Item IV-11: PAV SURF PREP FOR MRK (12") (Add 75 LF @ \$5.00/LF)	\$	375.00
34	New Item IV-12: REFL PAV MRK TY I (W)(DOT)(4")(90 MIL) (Add 197 LF @ \$9.00/LF)	\$	1,773.00
35	New Item IV-13: REFL PAV MRK TY I (Y)(SLD)(12")(90 MIL) (Add 75 LF @ \$20.00/LF)	\$	1,500.00
36	New Item IV-14: REFL PM TY II (W) 4" (DOT) (Add 197 LF @ \$ 2.00/LF)	\$	394.00
37	New Item IV-15: REFL PM TY II (Y) 12" (SLD) (Add 75 LF @ \$ 4.00/LF)	\$	300.00
38	New Item IV-16: REFL PAV MRK TY I (Y)(BRK)(4")(90 MIL) (Add 395 LF @ \$5.00/LF)	\$	1,975.00
39	New Item IV-17: REFL PM TY II (Y) 4" (BRK) (Add 395 LF @ \$ 2.00/LF)	\$	790.00

Net Change in Contract Price this Change Order \$ -23,683.25

Net Change in Contract Times this Change Order 15 Days

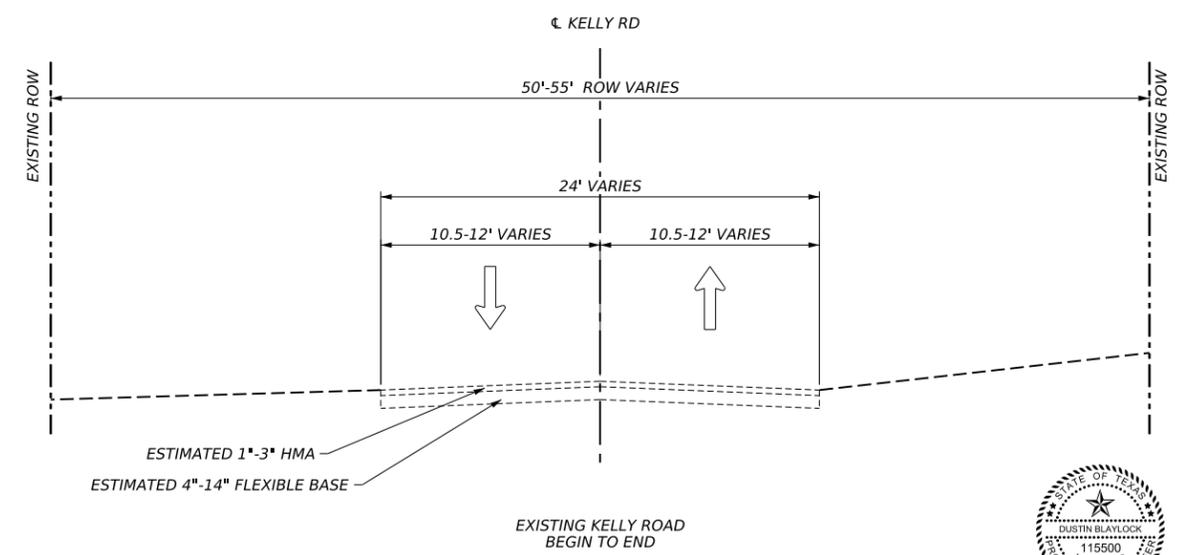
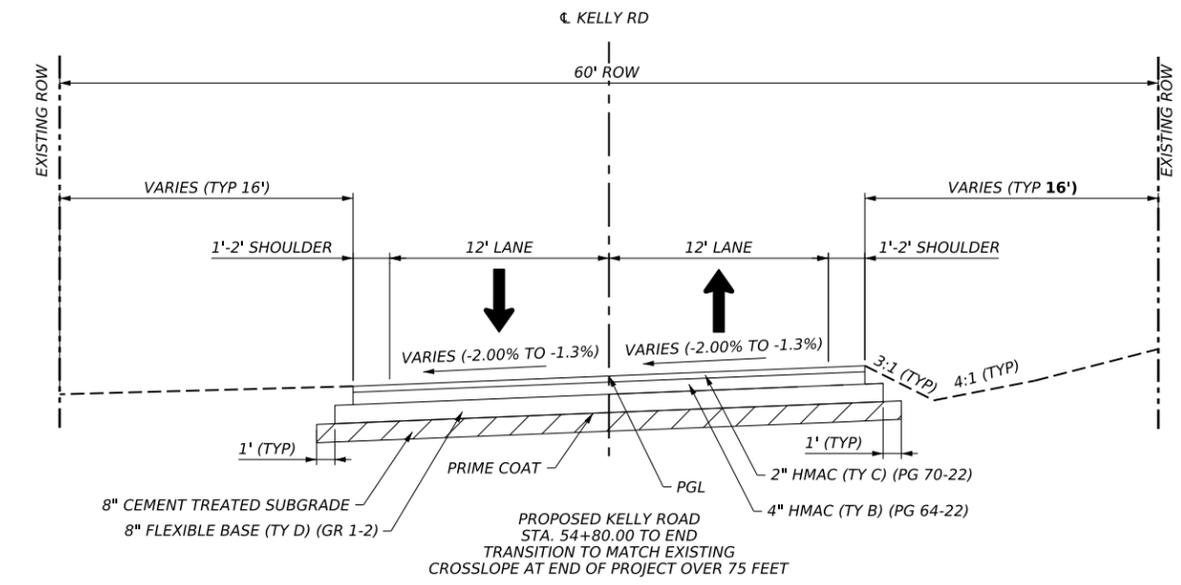
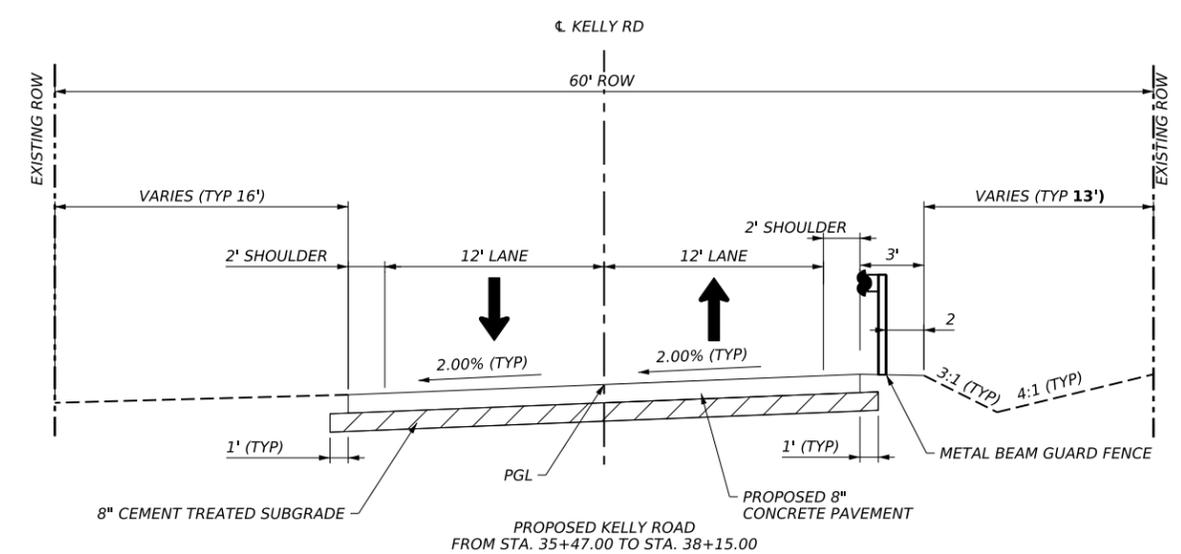
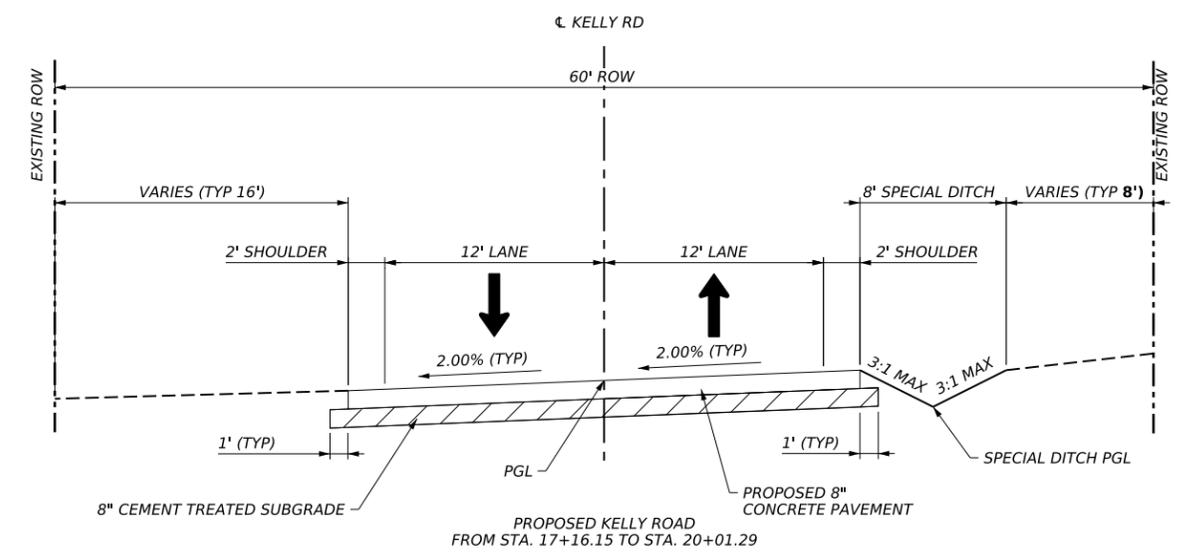
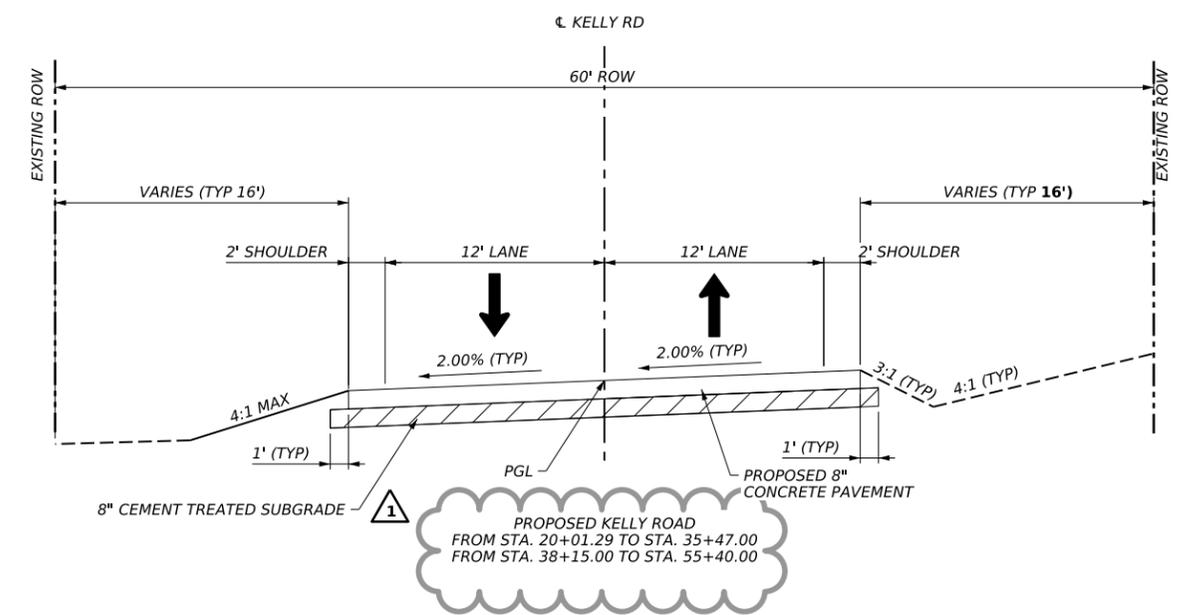
*The compensation in this Change Order is the full, complete, and final compensation for all costs Contractor may incur because of or relating to this change whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any cost for delay, extended overhead, ripple or impact cost, or any other effect on changed or unchanged Work because of this Change Order. The changes in Contract Times are the complete and final adjustments for impacts to the ability of Contractor to complete the Work within the Contract Times and are the only adjustments to which Contractor is entitled. All terms and provisions of the Contract Documents remain in effect except as specifically modified by this Change Order.*

a. Original Contract Price	\$	<u>3,165,301.45</u>
b. Previously Approved Change Order/Contract Amendment Amounts	\$	<u>0</u>
c. Adjusted Contract Price ( a + b )	\$	<u>3,165,301.45</u>
d. Contract Amendment Amount	\$	<u>-23,683.25</u>
e. Revised Contract Price ( c + d )	\$	<u>3,141,618.2</u>
f. Percent Change in Contract Price to Date		<u>-0.007%</u> %

	Original	Previous	Current
Substantial Completion Date	<u>8/18/2026</u>	<u>N/A</u>	<u>9/2/2026</u>
Final Completion Date	<u>9/17/2026</u>	<u>N/A</u>	<u>10/2/2026</u>



NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025



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**DRIVING FORWARD**  
PARKER COUNTY TRANSPORTATION BOND

**FREESSE & NICHOLS**  
801 Cherry Street, Suite 2800  
Fort Worth, TX 76102  
Phone - (817) 735-7300  
Web - www.freese.com  
TEXAS REGISTERED ENGINEERING FIRM F-2144

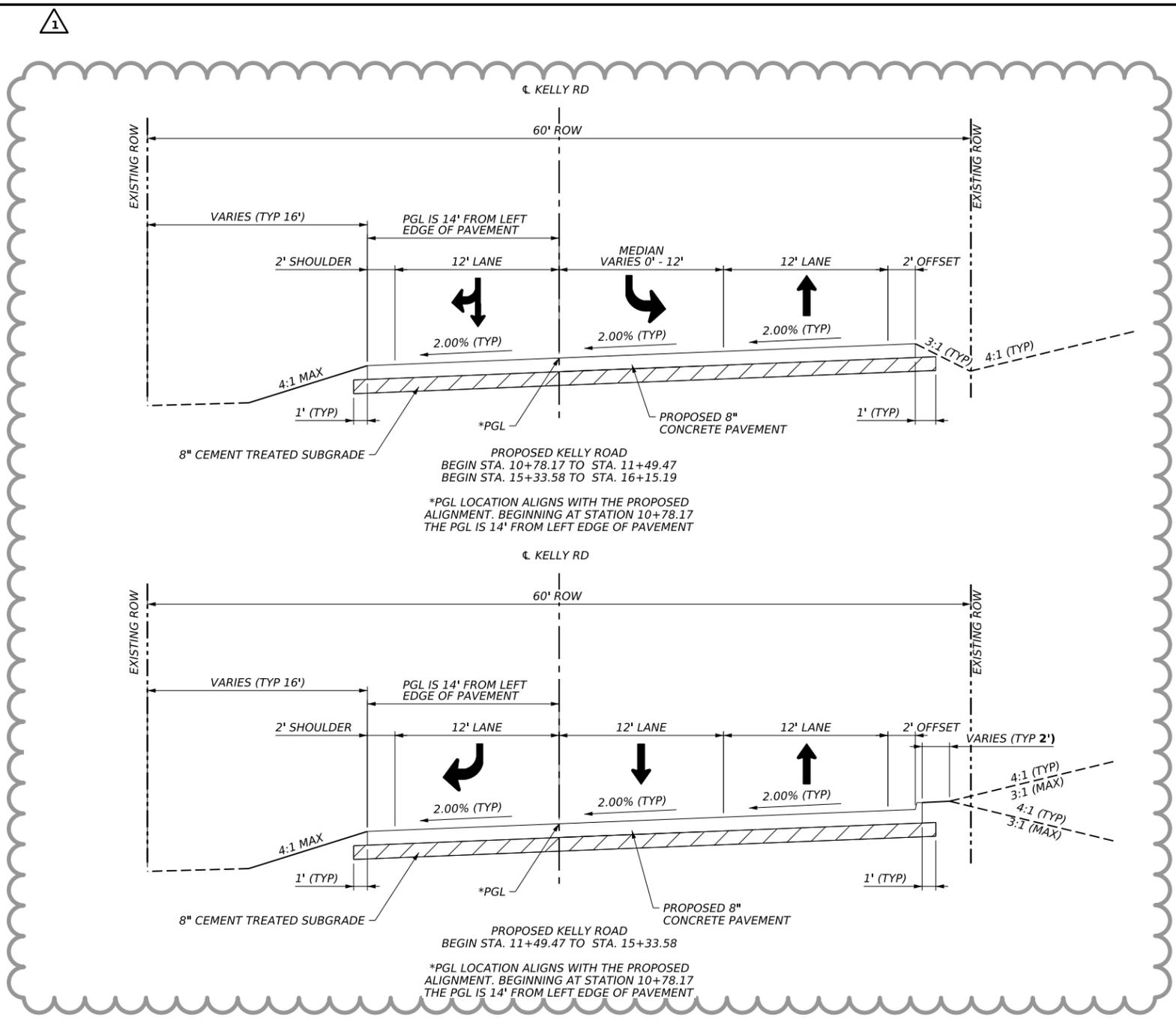
**KELLY ROAD**  
**KELLY ROAD**  
**TYPICAL SECTIONS**

SHEET 1 OF 2

CONT	SECT	JOB	HIGHWAY
			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	7	

CK: DW: CK: DW:

NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025



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**KELLY ROAD**  
**KELLY ROAD**  
**TYPICAL SECTIONS**

SHEET 1A OF 2

CONT	SECT	JOB	HIGHWAY
			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	7A	

NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025
2	ADDENDUM	DFB	06/20/2025

**LEGEND**

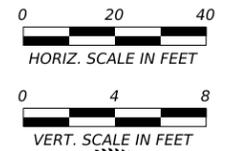
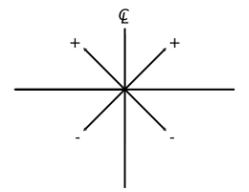
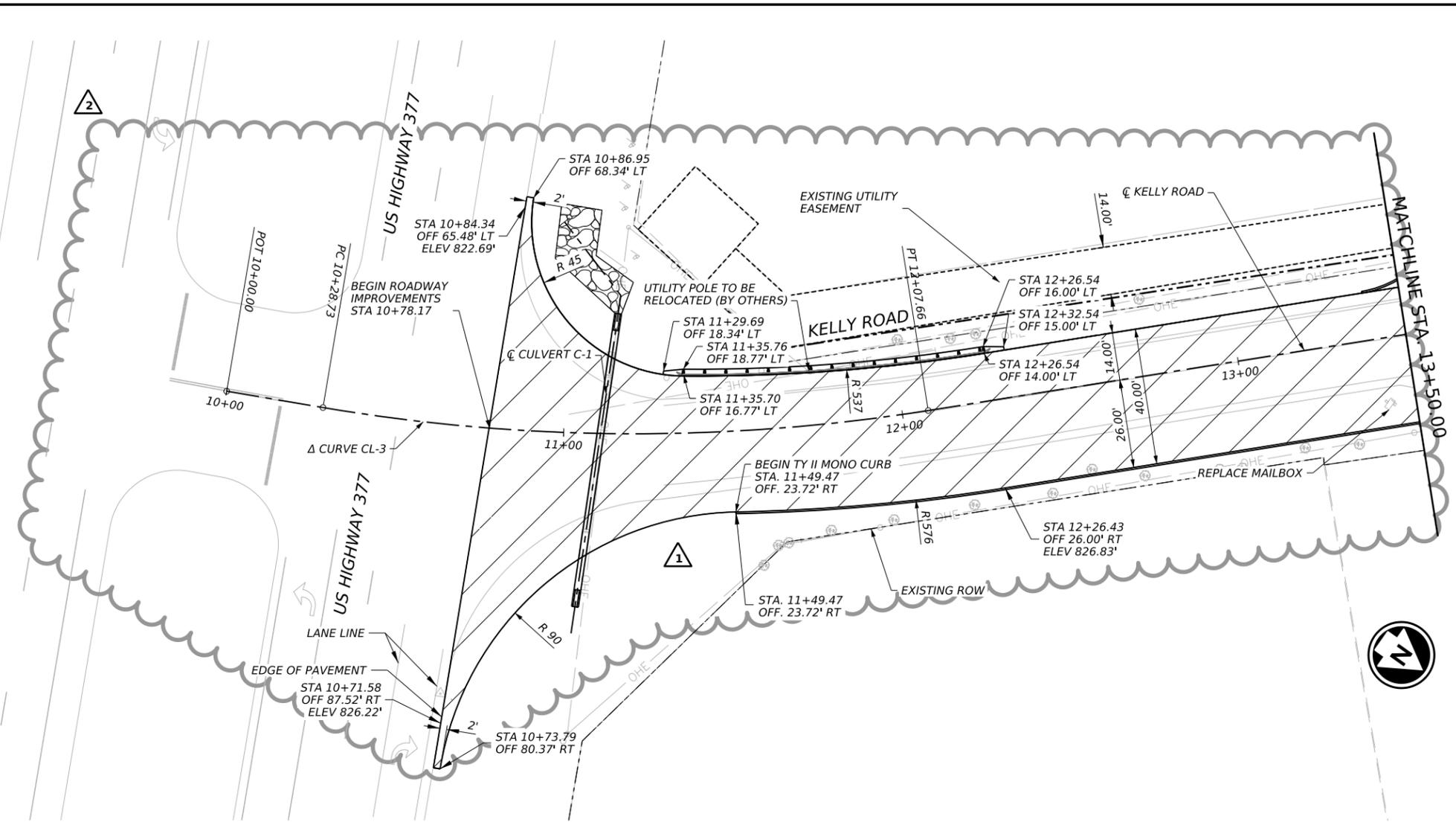
-  CONCRETE PAVEMENT
-  ASPHALT PAVEMENT
-  CONCRETE DRIVEWAY
-  ASPHALT DRIVEWAY  
- 2" HMAC (TY D) (PG 64-22)  
- 6" FLEXIBLE BASE (GR 1-2) (TY D)
-  FLEXIBLE BASE DRIVEWAY  
- 6" FLEXIBLE BASE (GR 1-2) (TY D)

**NOTES:**

1. ALL DIMENSIONS ARE TO BACK OF CURB OR EDGE OF PAVEMENT, UNLESS NOTED OTHERWISE.
2. DRIVEWAYS SHALL BE 15' RADII UNLESS NOTED OTHERWISE.
3. ALL DRIVEWAY TIE IN ANGLES SHALL BE PERPENDICULAR TO ALIGNMENT UNLESS OTHERWISE STATED.
4. ALL CONSTRUCTION WITHIN THE STATE RIGHT-OF-WAY WILL REQUIRE COMPLIANCE TO TXDOT STANDARD SPECIFICATIONS, STANDARD PLANS, AND TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

**CROSS SLOPE TABLE CHART**

STATION	LEFT SIDE	RIGHT SIDE
10+78.17	-2.7%	-1.9%
11+28	-2%	+2%
13+50	-2%	+2%



**FREESSE & NICHOLS**  
 TEXAS REGISTERED ENGINEERING FIRM F-2144  
 801 Cherry Street, Suite 2800  
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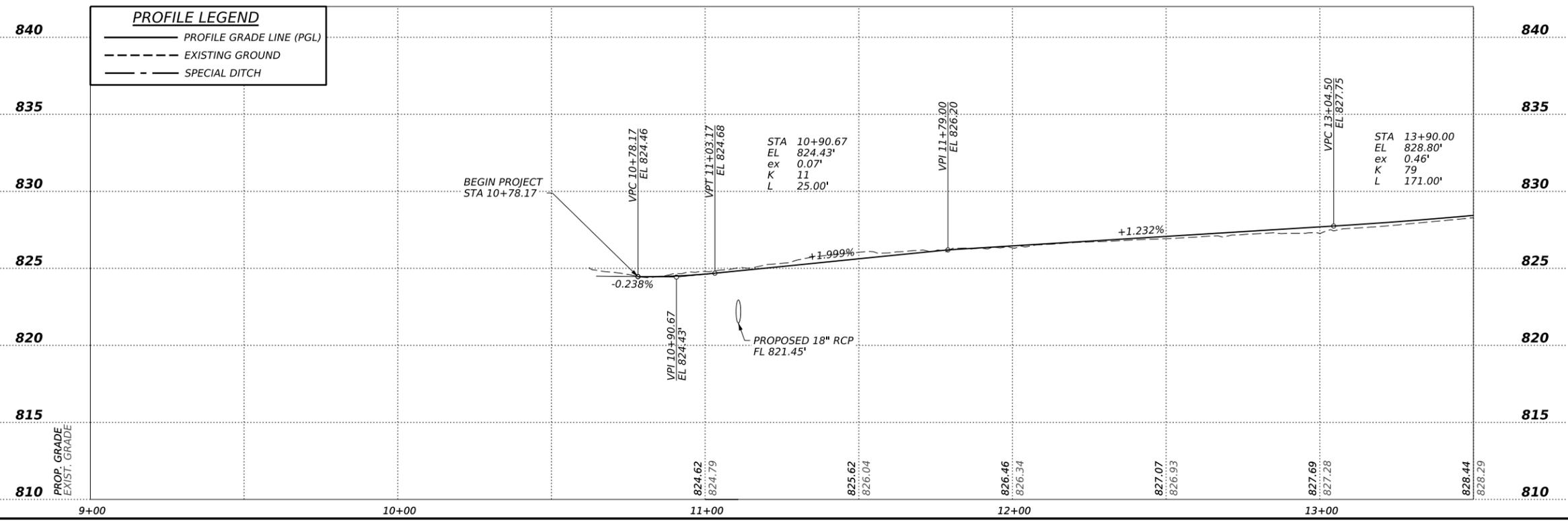
**KELLY ROAD**  
**KELLY ROAD**  
**PLAN AND PROFILE**  
**BEGINNING TO STA 13+50**

2025 SHEET 1 OF 11

CONT	SECT	JOB	HIGHWAY
			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	40	

**PROFILE LEGEND**

-  PROFILE GRADE LINE (PGL)
-  EXISTING GROUND
-  SPECIAL DITCH



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NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025

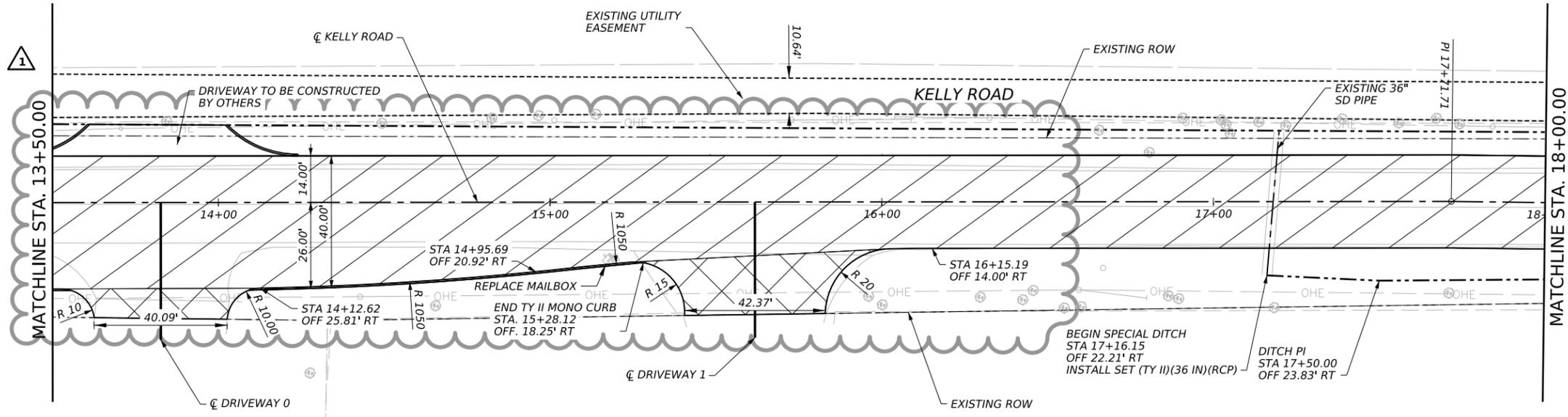
**LEGEND**

-  CONCRETE PAVEMENT
-  ASPHALT PAVEMENT
-  CONCRETE DRIVEWAY
-  ASPHALT DRIVEWAY  
- 2" HMAC (TY D) (PG 64-22)  
- 6" FLEXIBLE BASE (GR 1-2) (TY D)
-  FLEXIBLE BASE DRIVEWAY  
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- NOTES:**
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  - DRIVEWAYS SHALL BE 15' RADII UNLESS NOTED OTHERWISE.
  - ALL DRIVEWAY TIE IN ANGLES SHALL BE PERPENDICULAR TO ALIGNMENT UNLESS OTHERWISE STATED.
  - ALL CONSTRUCTION WITHIN THE STATE RIGHT-OF-WAY WILL REQUIRE COMPLIANCE TO TXDOT STANDARD SPECIFICATIONS, STANDARD PLANS, AND TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.

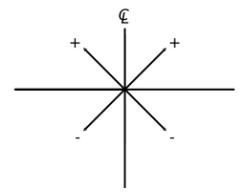
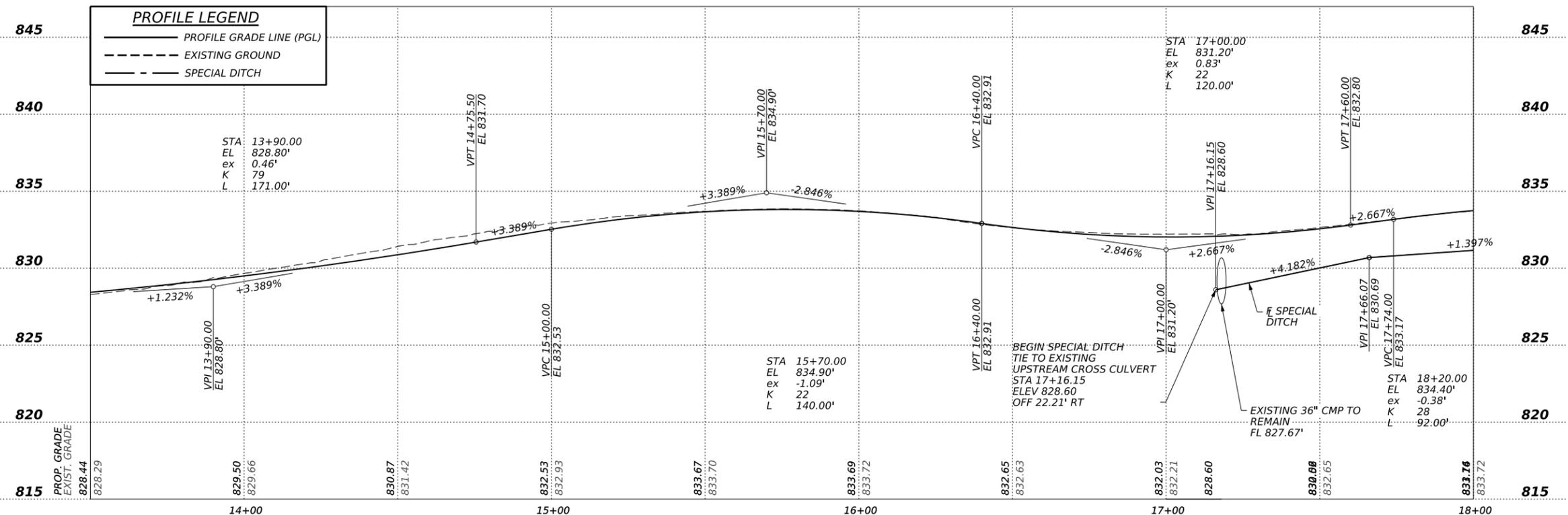
**CROSS SLOPE TABLE CHART**

STATION	LEFT SIDE	RIGHT SIDE
13+50	-2%	+2%
18+00	-2%	+2%



**PROFILE LEGEND**

-  PROFILE GRADE LINE (PGL)
-  EXISTING GROUND
-  SPECIAL DITCH



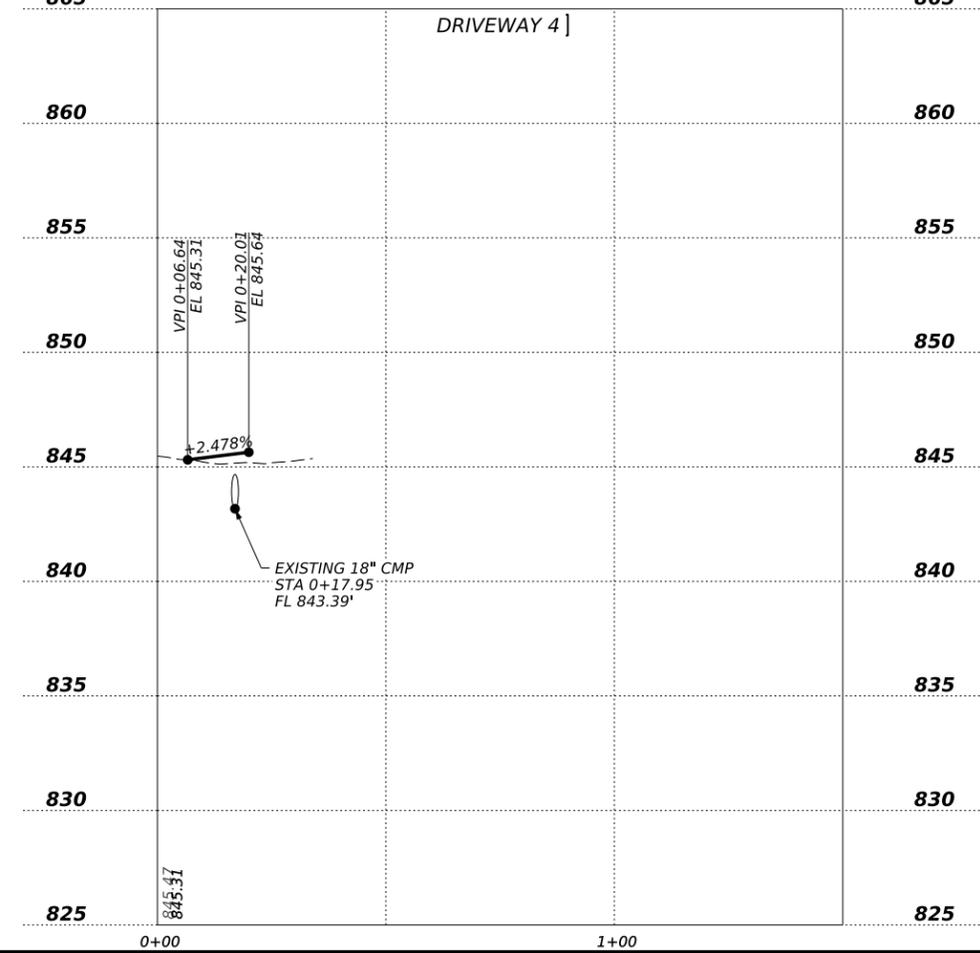
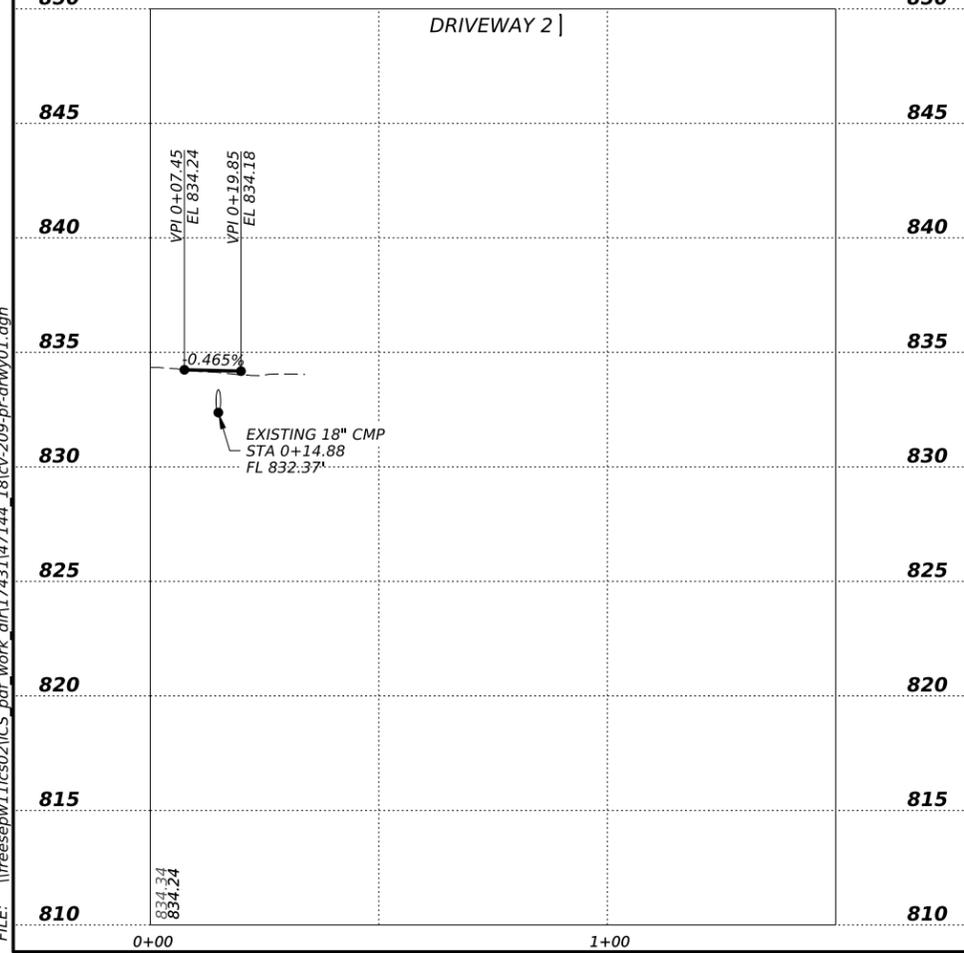
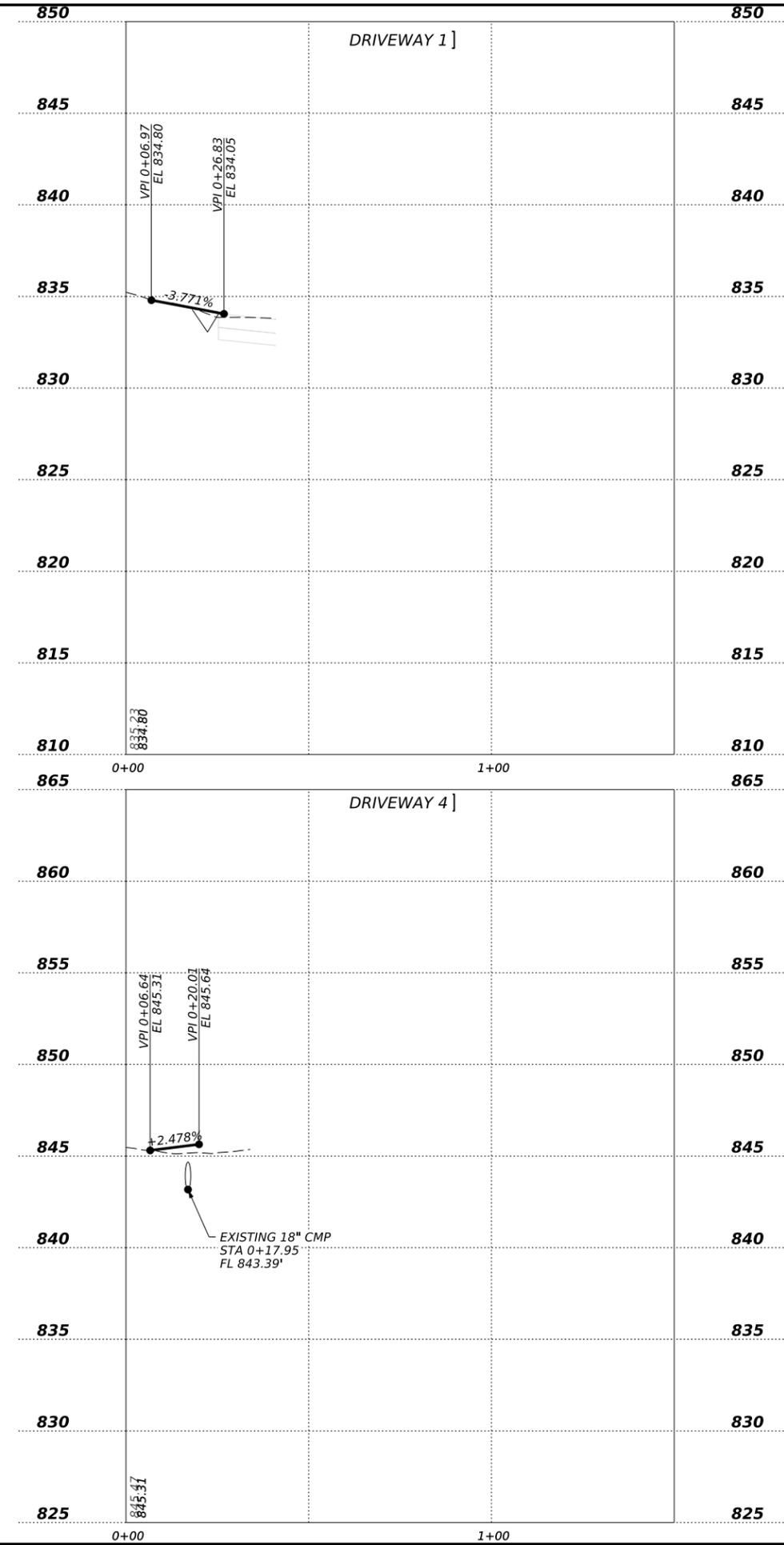
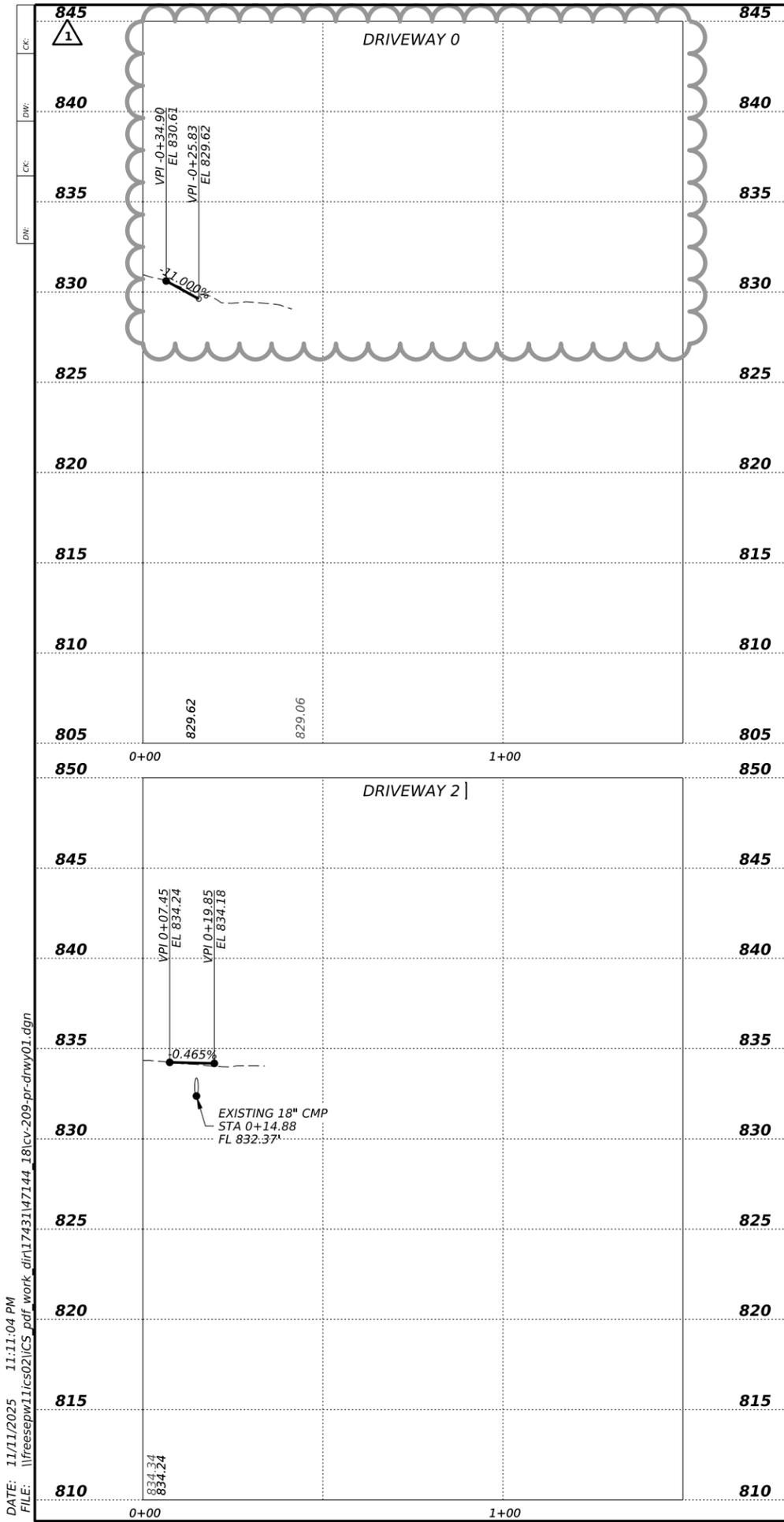
**FREESSE & NICHOLS**  
 TEXAS REGISTERED ENGINEERING FIRM F-2144  
 801 Cherry Street, Suite 2800  
 Fort Worth, TX 76102  
 Phone - (817) 735-7300  
 Web - www.freesse.com

**KELLY ROAD**  
**KELLY ROAD**  
**PLAN AND PROFILE**  
**STA 13+50 TO STA 18+00**

2025 SHEET 2 OF 11

CONT	SECT	JOB	HIGHWAY
			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	41	

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**DRIVING FORWARD**  
 PARKER COUNTY TRANSPORTATION BOND

**FREES & NICHOLS**  
 TEXAS REGISTERED ENGINEERING FIRM F-2144

801 Cherry Street, Suite 2800  
 Fort Worth, TX 76102  
 Phone - (817) 735-7300  
 Web - www.freese.com

**KELLY ROAD**  
**KELLY ROAD**  
**DRIVEWAY PROFILES**

2025 SHEET 1 OF 4

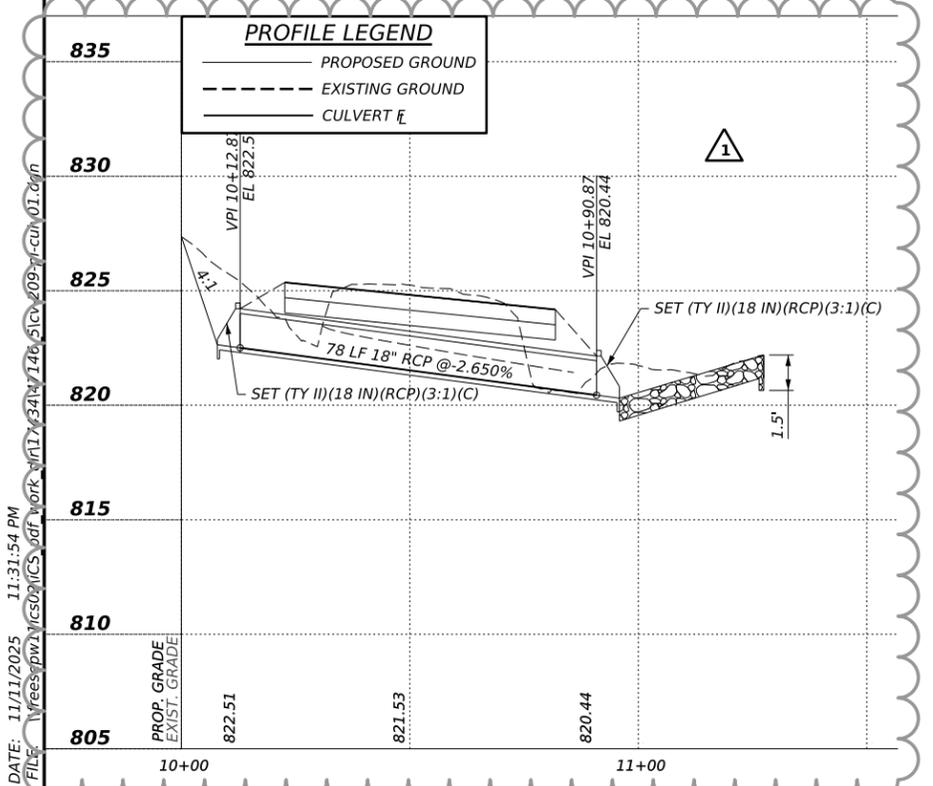
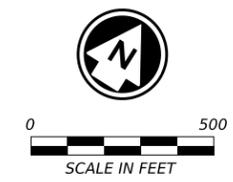
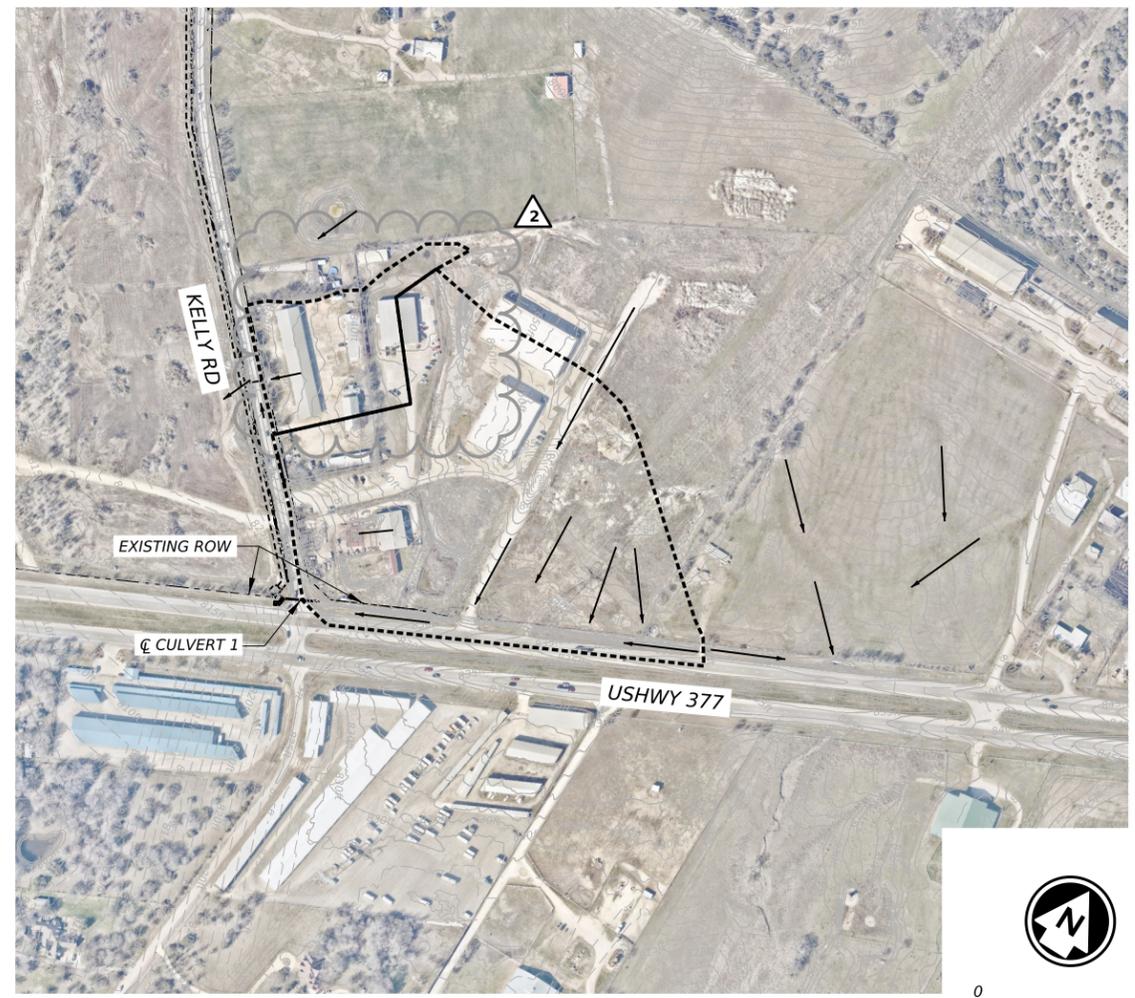
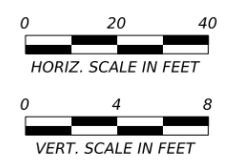
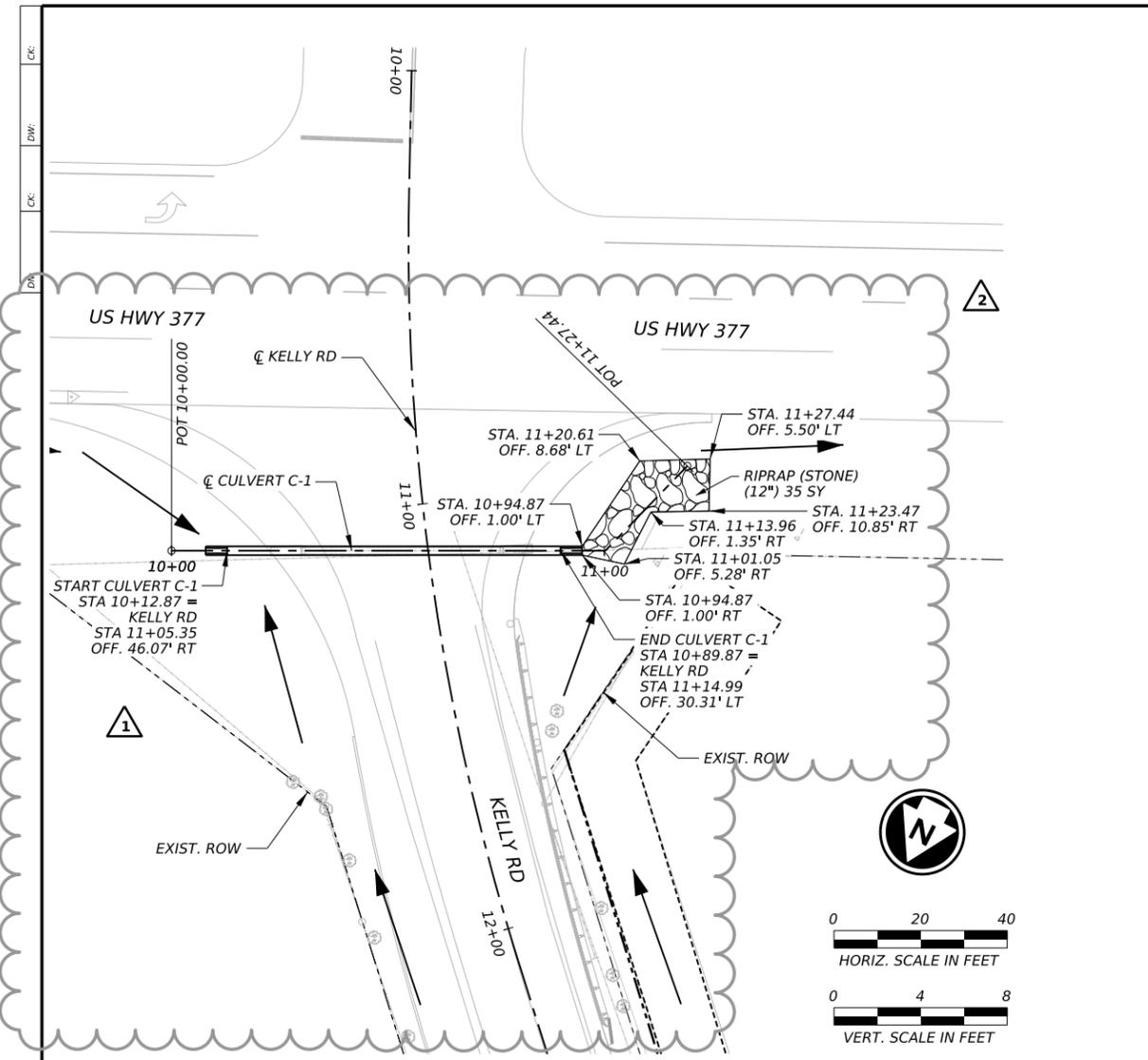
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			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	52	

NO.	ISSUE	BY	DATE
2	CHANGE ORDER	DFB	11/11/2025
1	ADDENDUM	DFB	06/20/2025

**LEGEND**

- PROPOSED CULVERT
- PROPOSED CONCRETE HEADWALL
- EXISTING CONTOURS
- DRAINAGE AREA
- TC LINE
- FLOW ARROW

**NOTES:**  
 1. ALL CONSTRUCTION WITHIN THE STATE RIGHT-OF-WAY WILL REQUIRE COMPLIANCE TO TXDOT STANDARD SPECIFICATIONS, STANDARD PLANS, AND TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.



DRAINAGE AREA (ac)	TOTAL Tc (min)	COMP RUNOFF COEFF C	INTENSITY i (in/hr)						PEAK FLOW Q (cfs)					
			2-yr	5-yr	10-yr	25-yr	50-yr	100-yr	2-yr	5-yr	10-yr	25-yr	50-yr	100-yr
17.87	15.0	7.85	3.80	4.99	5.88	6.84	7.87	8.94	67.87	89.12	105.14	122.31	140.66	159.76
3.47	15.0	2.05	3.80	4.99	5.88	6.84	7.87	8.94	13.18	17.30	20.41	23.74	27.31	31.02



**DRIVING FORWARD**  
 PARKER COUNTY TRANSPORTATION BOND

**FREESSE & NICHOLS**  
 TEXAS REGISTERED ENGINEERING FIRM F-2144

801 Cherry Street, Suite 2800  
 Fort Worth, TX 76102  
 Phone - (817) 735-7300  
 Web - www.freese.com

**KELLY ROAD**

**CULVERT C1**  
**PLAN AND PROFILE**

2025 SHEET 1 OF 1

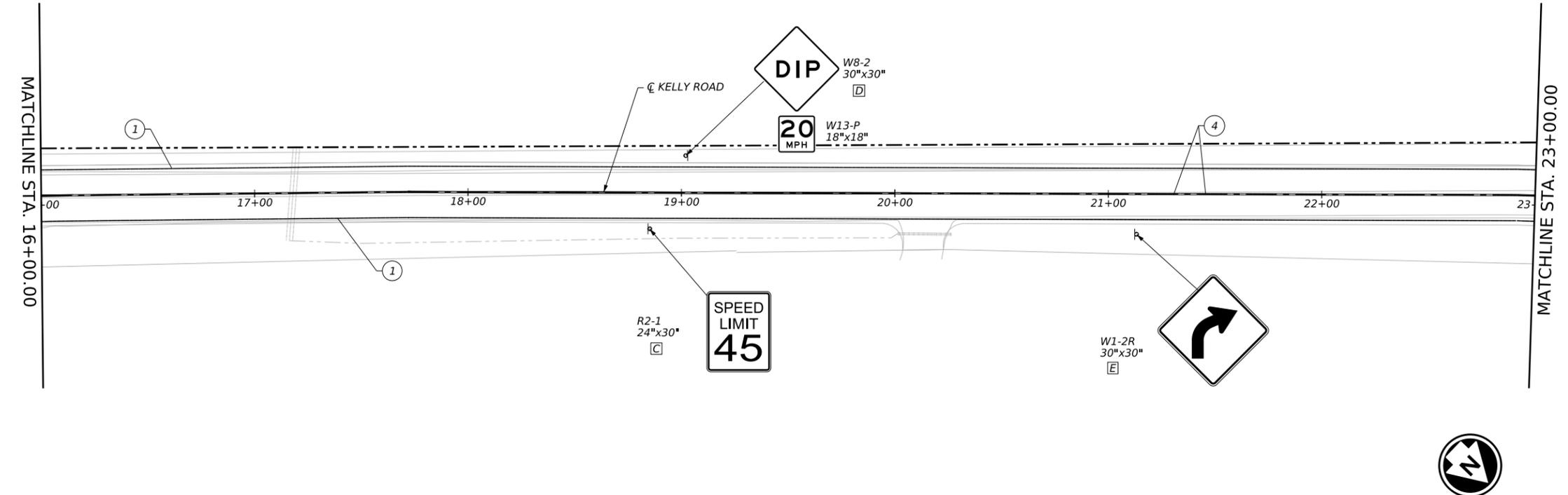
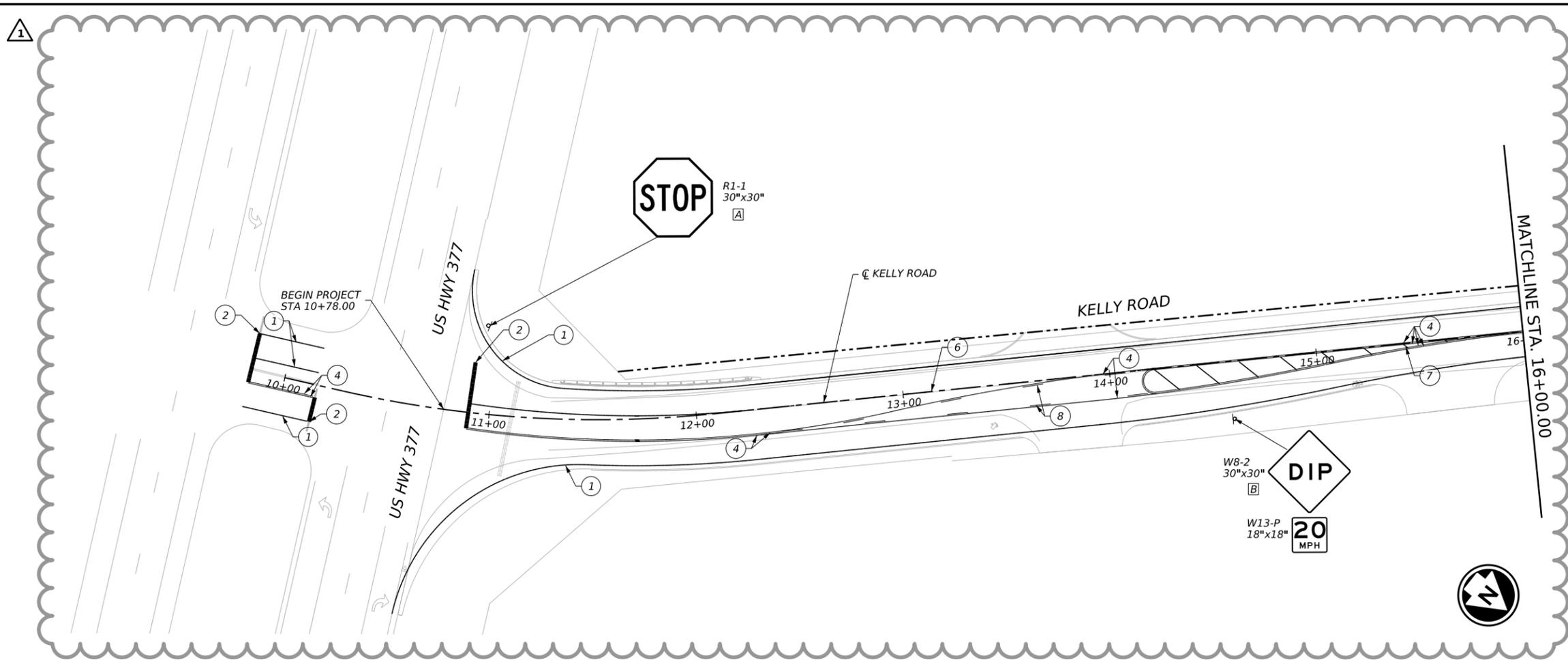
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			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	64	

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NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025

- LEGEND**
- 1 PAV SURF PREP (4"), REFL PAV MRK TY I & II (W) (SLD) (4") (90 MIL)
  - 2 PAV SURF PREP (4"), REFL PAV MRK TY I & II (W) (SLD) (24") (90 MIL)
  - 3 PAV SURF PREP (ARROW), REFL PAV MRK TY I & II (W) (ARROW) (90 MIL)
  - 4 PAV SURF PREP (4"), REFL PAV MRK TY I & II (Y) (SLD) (6") (90 MIL)
  - 5 PAV SURF PREP (8"), REFL PAV MRK TY I & II (Y) (SLD) (8") (90 MIL)
  - 6 PAV SURF PREP (4"), REFL PAV MRK TY I & II (W) (DOT) (4") (90 MIL)
  - 7 PAV SURF PREP (12"), REFL PAV MRK TY I & II (Y) (SLD) (12") (90 MIL)
  - 8 PAV SURF PREP (4"), REFL PAV MRK TY I & II (Y) (BRK) (4") (90 MIL)



**FREESSE & NICHOLS**  
TEXAS REGISTERED ENGINEERING FIRM F-2144

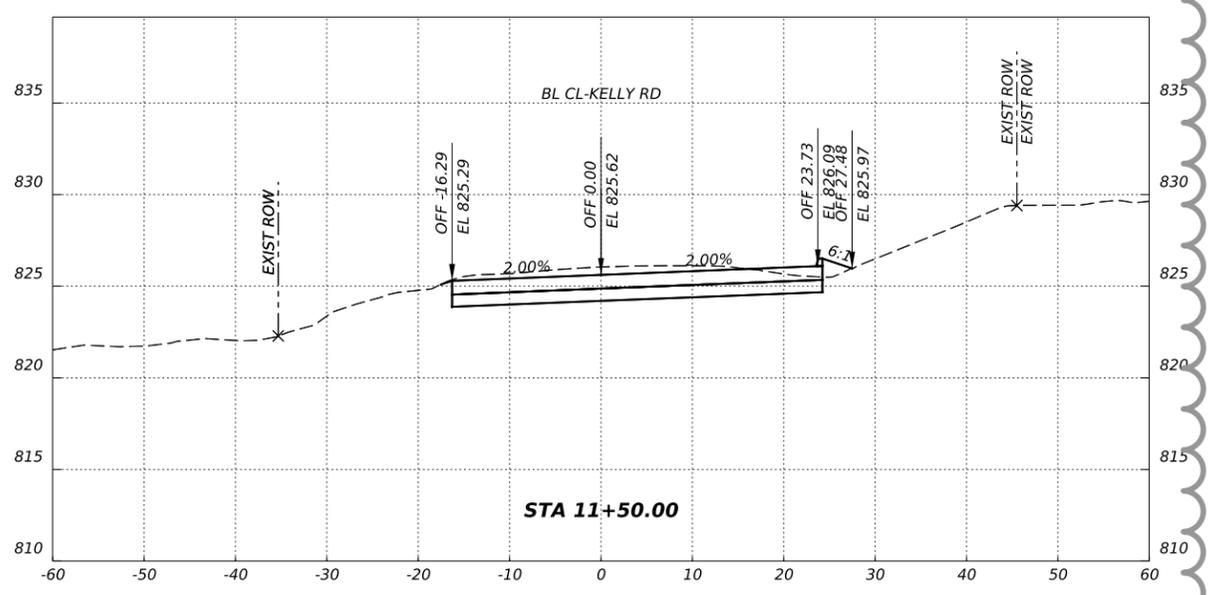
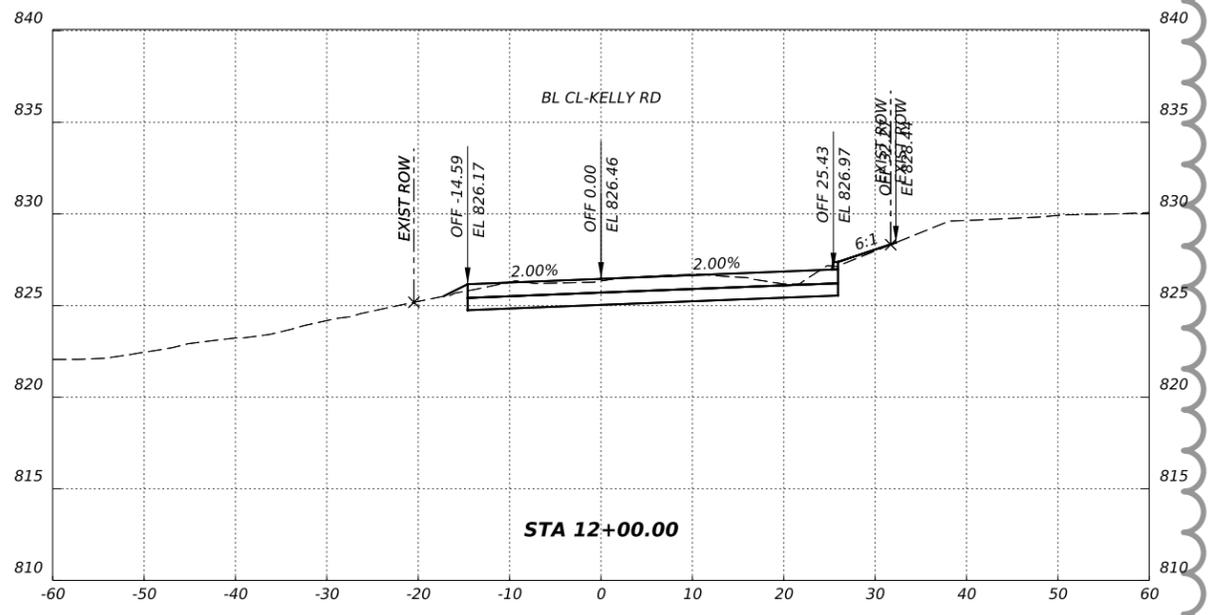
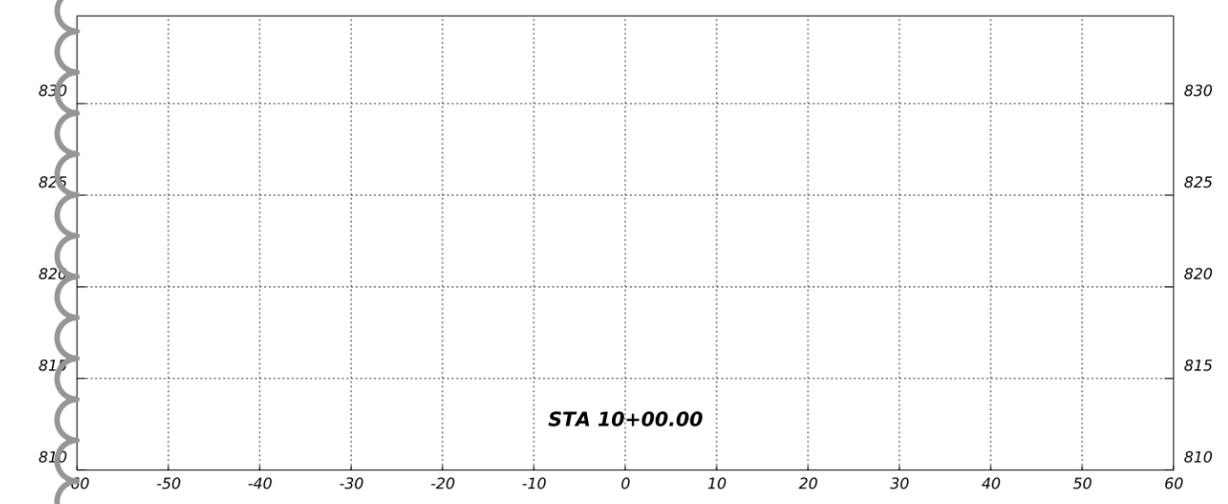
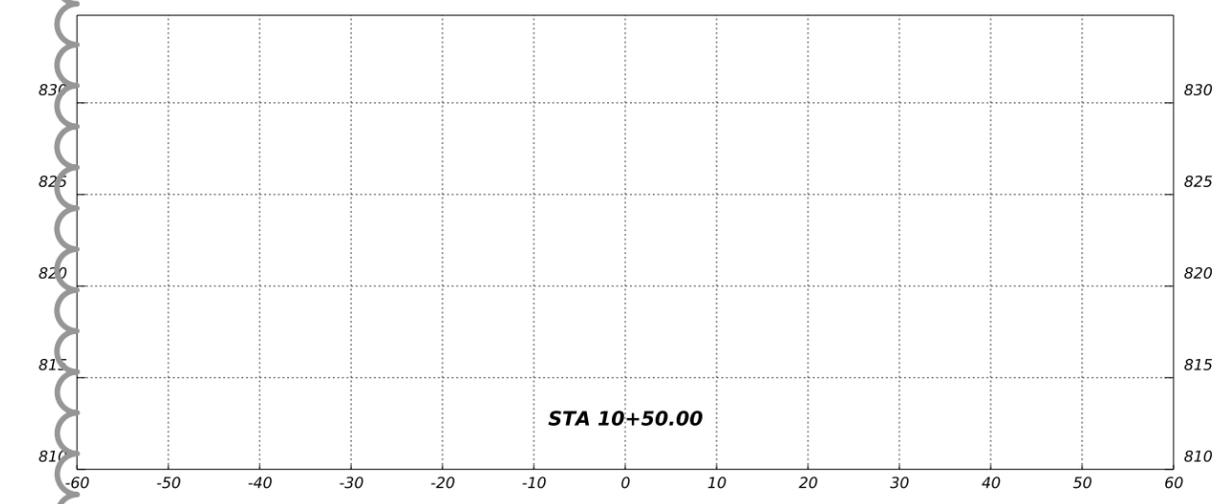
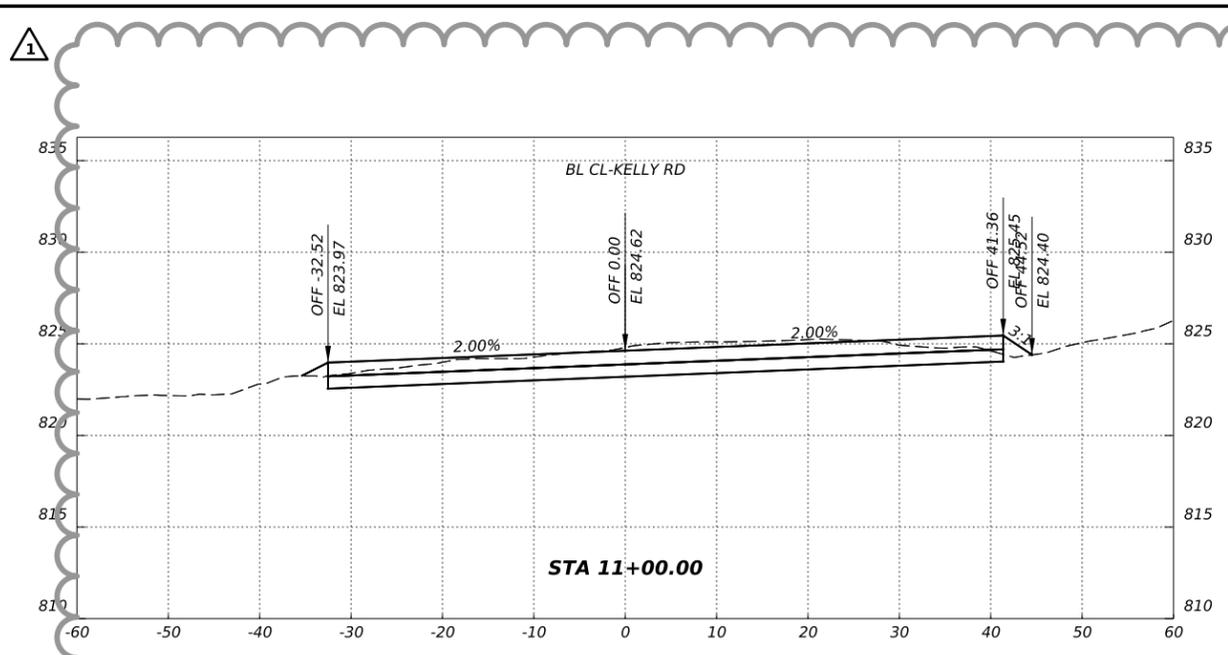
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**KELLY ROAD PAVEMENT MARKING BEGINNING TO STA 23+00**

SHEET 1 OF 4

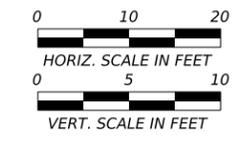
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			KELLY ROAD
DIST	COUNTY	SHEET NO.	
FTW	PARKER	70	

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1	CHANGE ORDER	DFB	11/11/2025



**LEGEND**  
 --- EXISTING GROUND  
 ——— PROPOSED GROUND



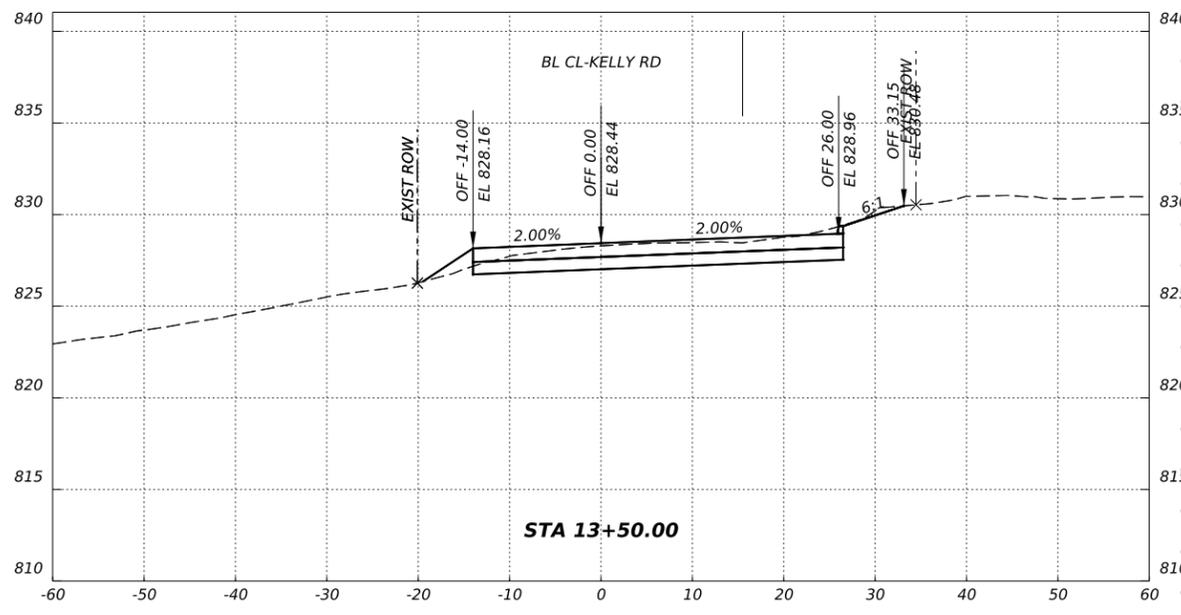
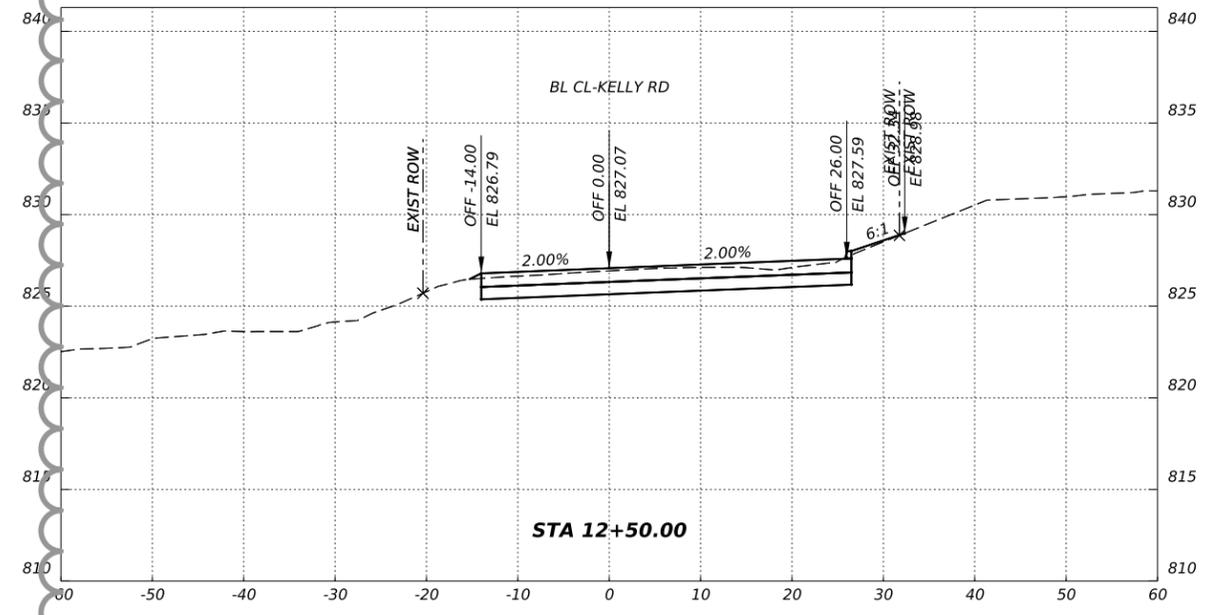
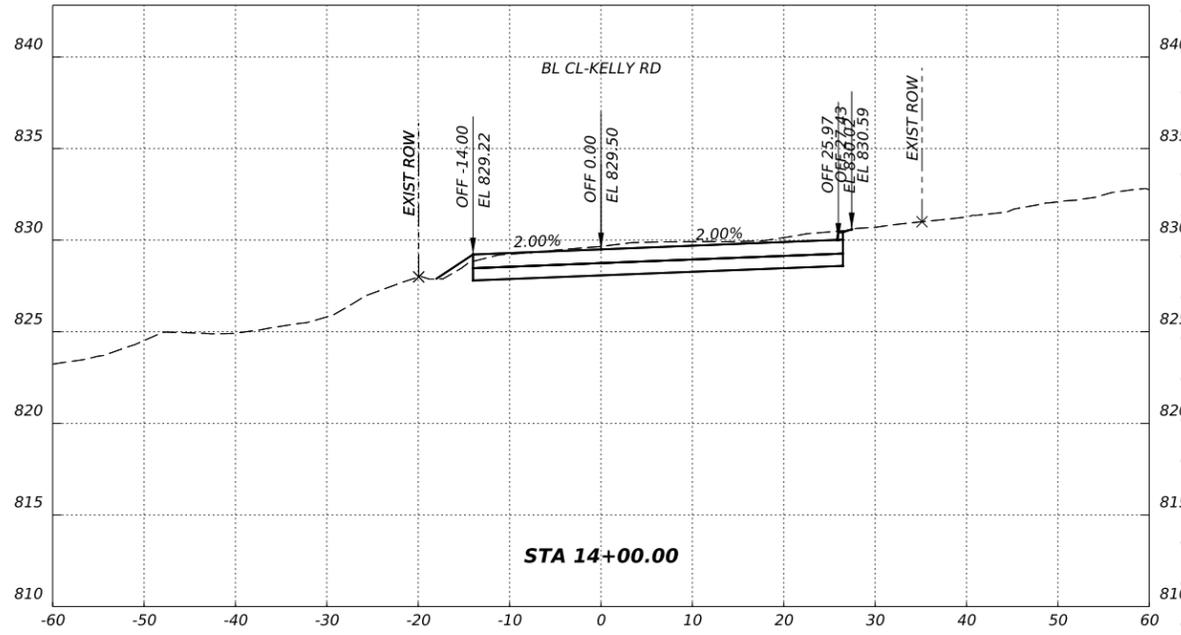
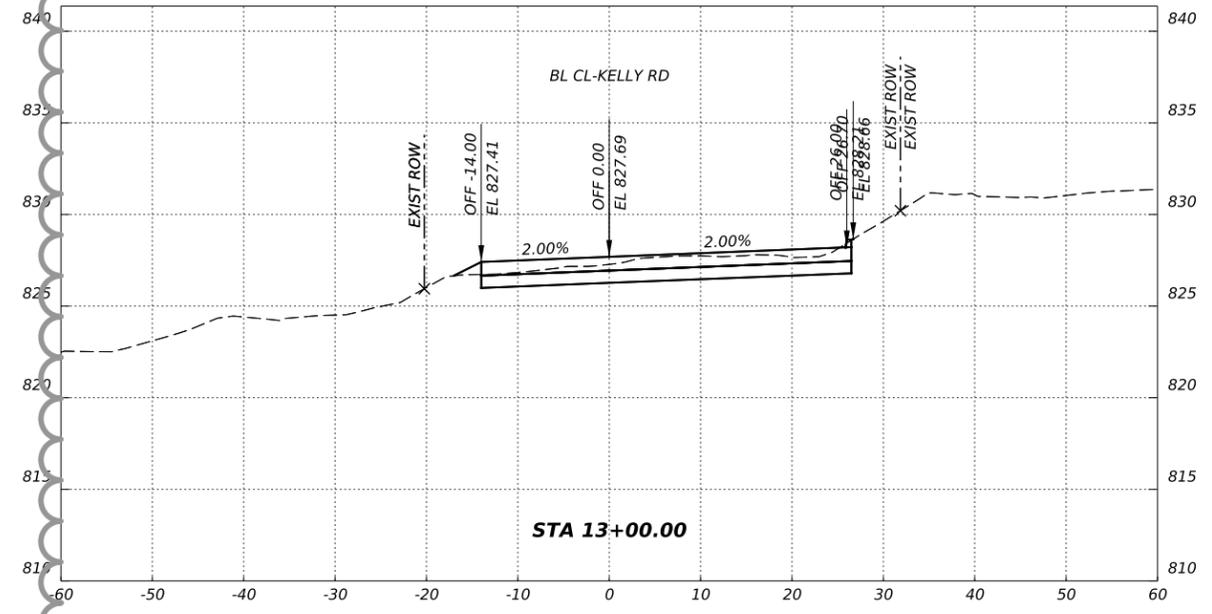
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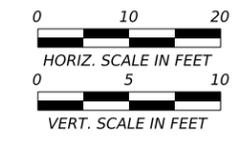
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LEGEND

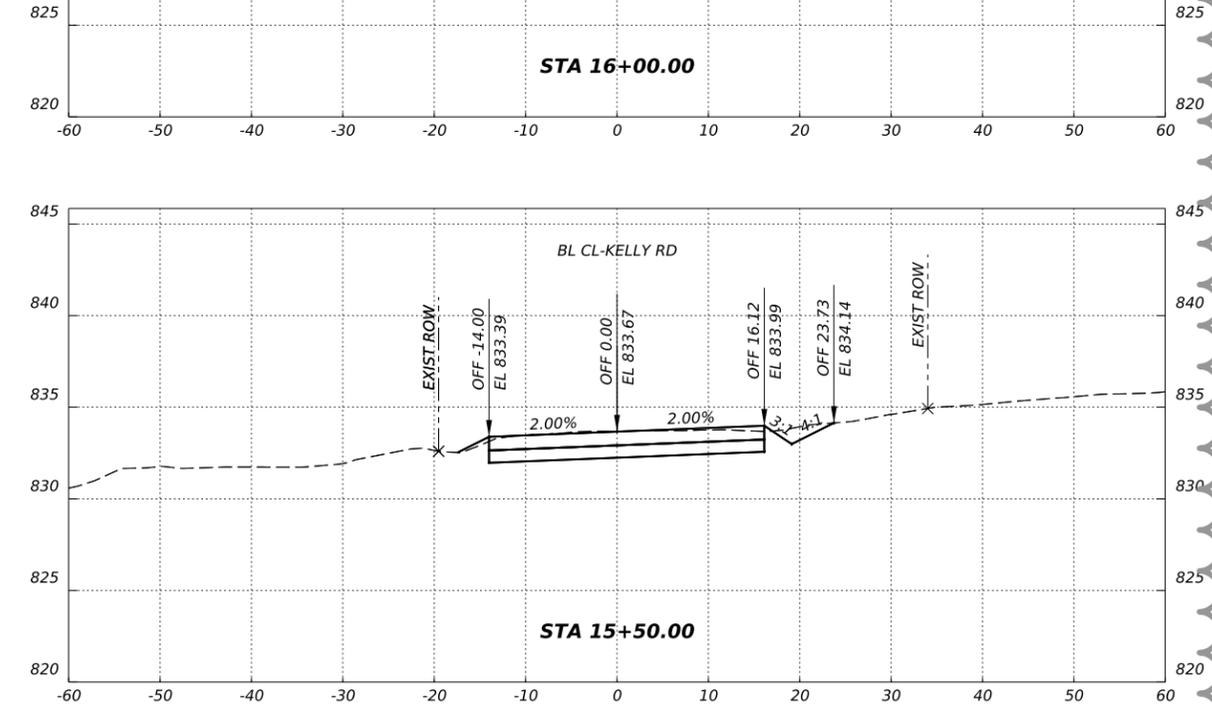
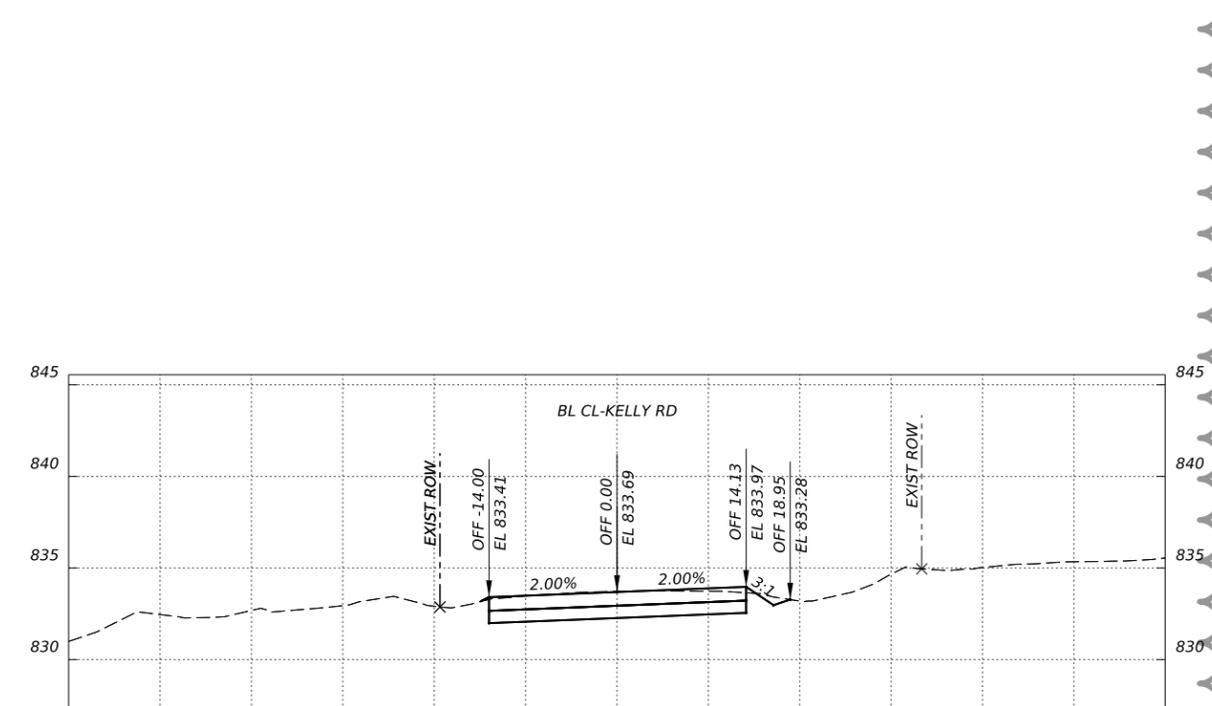
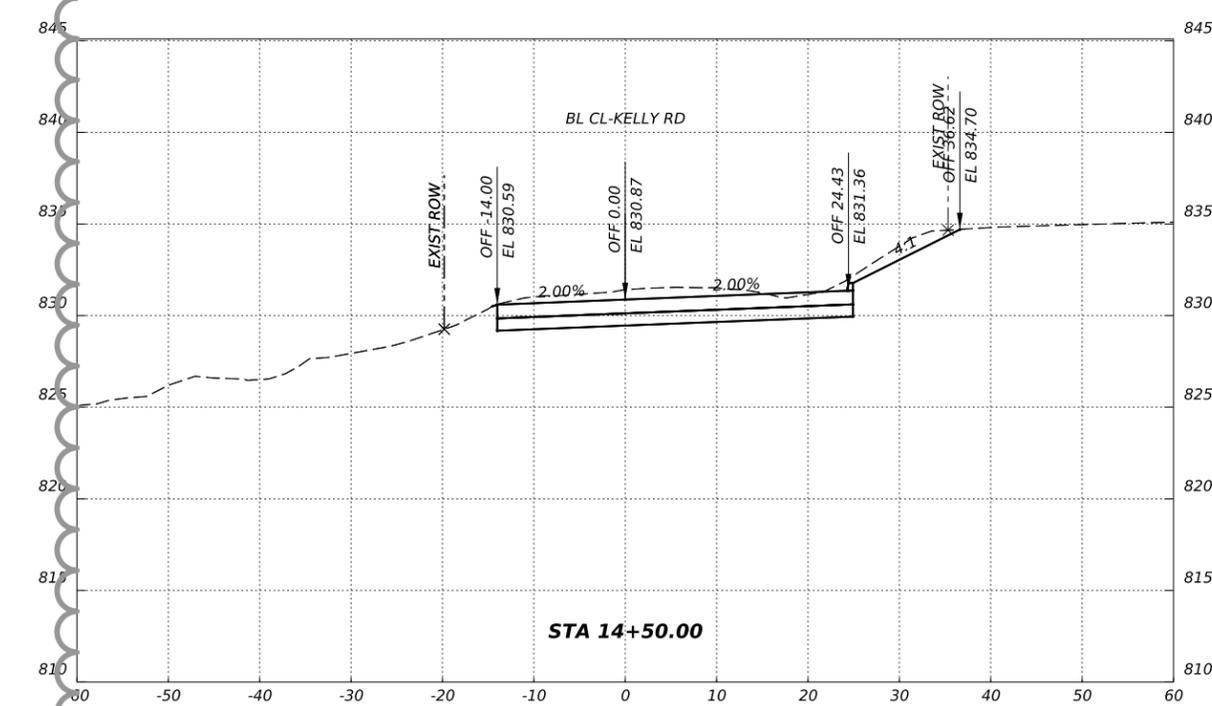
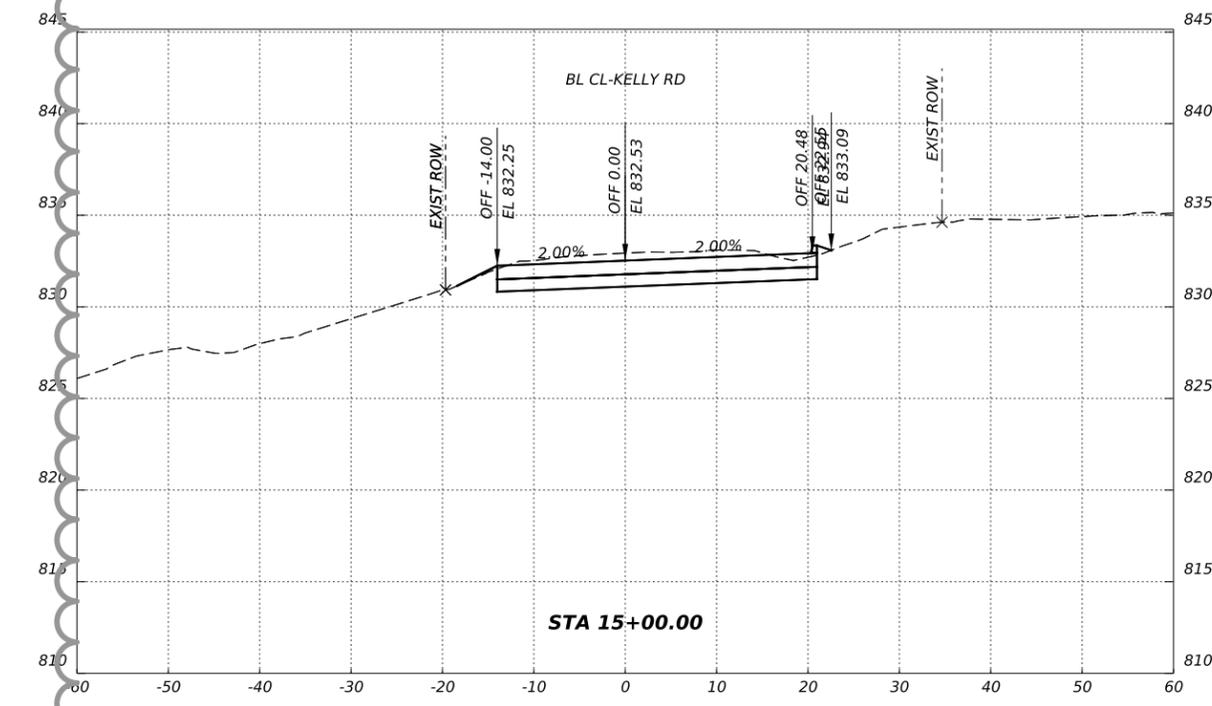
- EXISTING GROUND
- PROPOSED GROUND



Dustin Blaylock  
11/11/2025

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NO.	ISSUE	BY	DATE
1	CHANGE ORDER	DFB	11/11/2025



**LEGEND**

--- EXISTING GROUND

— PROPOSED GROUND

0 10 20  
HORIZ. SCALE IN FEET

0 5 10  
VERT. SCALE IN FEET



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**FREESSE & NICHOLS**  
TEXAS REGISTERED ENGINEERING FIRM F-2144

801 Cherry Street, Suite 2  
Fort Worth, TX 76102  
Phone - (817) 735-7300  
Web - www.freese.com

2025		SHEET 3 OF 24		DRIVING FORWARD PARKER COUNTY TRANSPORTATION BOND		
CONT	SECT	JOB	HIGHWAY	DIST	COUNTY	SHEET NO.
			KELLY ROAD		PARKER	92



1. This Amendment shall take effect on February 1, 2026 to September 30, 2026 the Effective Date. Unless terminated earlier pursuant to the terms of the Original Agreement, the Original Agreement shall automatically renew for successive one (1) year periods with this Amendment in place.
  
3. Beginning on the Effective Date, the County, acting through the Sheriff's Office, shall assume all law enforcement responsibilities for the City (except as provided otherwise herein) during the hours from 1800 to 0600 and shall hereby enforce all laws of the State of Texas. The City of Aledo, through its Police Department, shall assume all law enforcement responsibilities for the City (except as provided otherwise herein) during the hours from 0600 to 1800. As part of the Services, the County, acting through the Sheriff's Office, shall:
  - a. Assign two (2) permanent deputies ("Assigned Deputy") to actively patrol within the corporate City limits for 4,000 (four thousand) hours during the remainder of the 2025-2026 Fiscal Year, which days shall be determined by the City in agreement with the Sheriff. If the City is not satisfied with the performance of an Assigned Deputy, the City Manager or designated representative, may request the Sheriff's Office replace the Assigned Deputy and the Sheriff will make every effort to do so;
  
5. The City will pay to the County monthly installment payments as follows:
  - a. The sum of **\$18,077.88** monthly or **\$216,934.00** annually as consideration for 4,000 hours of Services (salary + benefits);
  - b. The City shall, as per the terms of the contract, pay to the County the cost of services and equipment in monthly installments described above with the first payment beginning on the 1st day of October, 2025 with a like payment being due on or before the first of each month thereafter until the whole sum is paid. If the first of the month should fall on a Sunday or legal holiday, the payment shall be due on the next day that is not a legal holiday. The County shall provide the City a monthly report detailing the expenditures incurred for fuel, insurance, and maintenance.
  
8. It is expressly understood and agreed that, in the execution of this Agreement, neither Party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions.
  
9. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such

invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

10. Any notice required or permitted by this Agreement shall be sufficient if delivered by certified mail, return receipt requested, facsimile or by hand-delivery to the Party intended to receive same at the following address for such Party or at such other address as such Party may hereafter provide in accordance with this section:

If to the City:

P.O. Box 1  
Aledo, Texas 76008  
Attn: Noah A. Simon

If to the County:

One Courthouse Square  
Weatherford, Texas 76086  
Attn: Judge Pat Dean

11. The failure of either party to enforce any provision of this Agreement shall not constitute a waiver by it of that or any other provision.
12. THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. IN THE EVENT A LAWSUIT IS FILED ARISING OUT OF THE TERMS OR CONDITIONS OF THIS AGREEMENT, VENUE SHALL BE IN PARKER COUNTY, TEXAS.
13. Neither party shall assign or transfer its rights or obligations under this Agreement, in whole or in part, without the prior written consent of the other Party.
14. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous written or verbal agreements regarding such subject matter. This Agreement may be amended only by a written instrument signed by both of the Parties. This Agreement shall bind and shall inure to the benefit of the Parties' respective successors and permitted assigns. Each Party represents that the individual signing this Agreement on its behalf is the duly-authorized representative of such Party with the power to bind the Party to this Agreement.
15. In the event it becomes necessary to bring legal action to interpret or enforce the terms of this Agreement, the prevailing Party in such action shall be entitled to recover from the non-prevailing Party, in addition to the prevailing Party's actual damages, reasonable attorneys' fees, and court costs.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

---

PAT DEEN  
COUNTY JUDGE OF PARKER COUNTY

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

---

SHANE DAVIS  
MAYOR OF THE CITY OF ALEDO, TEXAS

Approved as to content:

---

RUSS AUTHIER  
SHERIFF OF PARKER COUNTY

**PETITION REQUESTING ANNEXATION BY LANDOWNERS  
OR LAND CARETAKER**

TO THE MAYOR OF THE GOVERNING BODY OF THE CITY OF RENO, TEXAS:

The undersigned owners or legal caretakers of the hereinafter described tract of land, either an unincorporated roadway, or a tract of land which is vacant and without residents, or on which fewer than three qualified voters reside, hereby if applicable: waive the requirement to be offered a development agreement (pursuant to Section 43.016) and petition your honorable Body to extend the present city limits so as to include as part of the City of Reno, Texas, the following described territory, to wit:

**Address and/or Description of the Property to be Annexed**

**The Public Roadway and Right-of-Way on Newsome Mound Road from the intersection of Gilley Street, southward to the intersection of Veal Station Road**

**And**

**Veal Station Road from the intersection of Veal Station Road and State FM 730, encompassing all Public Roadway and Right-of-Way westward on Veal Station Road to the intersection of Veal Station Road and Tucker Drive**

**And**

**Tucker Drive southward from the intersection of Tucker Drive and Veal Station Road, encompassing all Public Roadway and Right-of-Way on Tucker Drive southward to the intersection of Tucker Drive and State FM 730**

We certify that the above-described tract of land is contiguous and adjacent to or can be reached by public roadway to the current City of Reno, Parker County Texas, city limit and that this petition is signed and duly acknowledged by each person having an interest in said land or highway. Further, all annexations are in accordance and compliance with the State of Texas statutes Texas Local Government Code Title 2. Organization of Municipal Government, Subtitle C. Municipal Boundaries and Annexation Chapter 43, Municipal Annexation.

Property Owner or Legal Caretaker Signature: \_\_\_\_\_

Legal Representative of the City of Reno \_\_\_\_\_

**THE STATE OF TEXAS, COUNTY OF PARKER**

**BEFORE ME**, the undersigned authority, on this day personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

SEAL

\_\_\_\_\_  
Notary Public in and for  
Parker County, Texas.

**PETITION REQUESTING ANNEXATION BY LANDOWNERS  
OR LAND CARETAKER**

TO THE MAYOR OF THE GOVERNING BODY OF THE CITY OF RENO, TEXAS:

The undersigned owners or legal caretakers of the hereinafter described tract of land, either an unincorporated roadway, or a tract of land which is vacant and without residents, or on which fewer than three qualified voters reside, hereby if applicable: waive the requirement to be offered a development agreement (pursuant to Section 43.016) and petition your honorable Body to extend the present city limits so as to include as part of the City of Reno, Texas, the following described territory, to wit:

**Address and/or Description of the Property to be Annexed**

**The Public Roadway on Newsome Mound Road from the intersection of State Highway 199 and Newsom Mound Road, encompassing Newsome Mound Road and its Right-of-Way southward to Gilley Lane**

And

**The Public Roadway on Midway Road from the intersection of State Highway 199 to Highland Circle and Highland Circe to New Highland Road to the intersection of State Highway 199**

We certify that the above-described tract of land is contiguous and adjacent to or can be reached by public roadway to the current City of Reno, Parker County Texas, city limit and that this petition is signed and duly acknowledged by each person having an interest in said land or highway. Further, all annexations are in accordance and compliance with the State of Texas statutes Texas Local Government Code Title 2. Organization of Municipal Government, Subtitle C. Municipal Boundaries and Annexation Chapter 43, Municipal Annexation.

Property Owner or Legal Caretaker Signature: \_\_\_\_\_

Legal Representative of the City of Reno \_\_\_\_\_

**THE STATE OF TEXAS, COUNTY OF PARKER**

**BEFORE ME**, the undersigned authority, on this day personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public in and for  
Parker County, Texas.

# Parker County, TX

## Election Administration Election Document Management & Election Document Vault Services (EA EDM-EDV) v4

### Parker County, Texas

Parker County Elections  
Crickett Miller, Election Administrator  
801 Santa Fe Dr.  
Weatherford, TX 76086  
[crickett.miller@parkercountytexas.com](mailto:crickett.miller@parkercountytexas.com)  
w. (817) 598-6185 c. 817.598.6028

Date: 12/18/25

### **ECM Today!**

Casey McClellan  
CEO | Founder  
1999 Gulfmart Suite 507  
San Antonio, TX 78217  
[casey@ecmtoday.com](mailto:casey@ecmtoday.com)  
p. 917.922.4215

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**2) ECM-T and County Requirements..... 3**

**3) System Set-Up .....5**

**4) Procedures for Ongoing Image Capture / Processing – Centralized Batch Scanning..... 6**

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**6) TEAMS Integrations.....8**

**7) Election Records Management & the PIR Solution with Auto-Redact..... 8**

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**SUPPLEMENT - Parker County Terms & Conditions are included as a Supplement to this contract.**

**ADDENDA – Provided in a Second Document**

- Addendum A: TSLRM Regulations for Electronic Documents of Record
- Addendum B: EDV Security Info Graphic
- Addendum C: EDM-EDV Centralized Scanning Diagram
- Addendum D: ImageSilo Product Sheet
- Addendum E: SCAN Overview Diagram
- Addendum F: IMPORT Overview Diagram
- Addendum G: EDV Quick Reference Guide QRG v2
- Addendum H: Digitech Systems – ImageSilo (aka EDV) – Buyers Lab Product Review.

This Agreement between Parker County Elections (the County), located at 801 Santa Fe Dr., Weatherford TX 76086 and ECM Today! (ECM-T), with offices at 1999 Gulfmart, San Antonio TX 78217, is for designing, configuring, and implementing a Cloud Election Document Management System and Election Document Vault (EDM-EDV) powered by Digitech Systems Inc.. Part of the system is the Election Records Management system with PIR Solution & Auto-Redact. Also included is conversion of the existing VISTA documentation into the EDV. This agreement is for January 1, 2026 through September 30, 2027.

This document provides Objectives, ECM-T and County requirements, System Set-up, Procedures for Ongoing Image Capture and Processing, Procedures for Backfile Digitization/Processing, Specifications and Functionality of the Election Document Vault, TEAM Integrations, Election Document Processing Workflows and Other Utilities, a High-Level Timeline, Pricing and Payment terms, Terms and Conditions, and Acceptance page. Addenda follow the Acceptance page:

- A. Addendum A: TSLRM Regulations for Electronic Documents of Record
- B. Addendum B: EDV Security Info Graphic
- C. Addendum C: EDM-EDV Centralized Batch Scanning Process
- D. Addendum D: ImageSilo Product Sheet
- E. Addendum E: SCAN Overview Diagram
- F. Addendum F: IMPORT Overview Diagram
- G. Addendum G: EDV Quick Reference Guide QRG v2
- H. Addendum H: Digitech Systems – ImageSilo (aka EDV) – Buyers Lab Product Review

**Objectives**

To improve document security and processing efficiency by utilizing an advanced Document Capture & Image Processing application, a comprehensive Election Document Management system, and Election Document Vault (EDV) integrated with TEAMS v2 and offering extensive functionality not provided by TEAMS v2, VISTA and other existing systems - To Archive and Manage Voter Records, BBM Records, and Election Records and provide operational efficiencies through Electronic Workflows and other Election Document Management Utilities - To provide Processing and IT Services to Convert, Index, Verify, and Quality Control existing VISTA data and export that data into the Election Document Vault - To provide ongoing scanning services as needed during peak processing periods - To provide an Electronic Document Management infrastructure for use by other county departments with minimal set-up and implementation costs.

**ECM-T and County Requirements**

**ECM-T Requirements**

- 1) Capture / Image Processing, Electronic Document and Vault hardware, software and procedures meets requirements for creating electronic documents of records from hardcopy documents. See *Addendum A - TSLRM Regulations for Electronic Documents of Record*
- 2) EDM/EDV is a TX-RAMP Certified Cloud product (Texas Risk and Authorization Management Program)
- 3) The system is software agnostic (interoperable across other systems), to allow for integration with any Voter Registration application.
- 4) All data is held in non-proprietary format under the sole control of the County

*(ECM-T and County Requirements – continued)*

- 5) Archive Security – ECM-T and Digitech ImageSilo provide the highest level of security from Image Capture through Image Processing to Image Archive / Retrieval. *(See Addendum B - EDV Security Info Graphic)*
  - a) Application Security
  - b) Physical Security
  - c) Data Security
  - d) System Security
  - e) Transmission Security
- 6) ECM Today provides a dedicated Project Manager responsible for meeting the requirements as outlined in this Agreement. The ECM-T Project Manager will work with the County Project Manager to define weekly reporting requirements, milestone charts, progress reports, documentation, and deliverables.
- 7) ECM Today meets all requirements included in this and any subsequent Scope(s) of Work.
- 8) The system provides the following baseline functionality:
  - a) Secure Cloud Storage and Elections Document Management – Voter Records, BBM, Election Records
  - b) Access to Archived Docs from within TEAM
  - c) Notes Document: Provided for each voter – textual notes can be added and tracked
  - d) Annotations (“Post-It” notes, Redactions, Standard Information Stamps etc.)
  - e) Includes unlimited additional doc types / archives
  - f) Does not require a folder for each Voter - Eliminates Duplicate Folders
  - g) A comprehensive Capture Application replaces Sweep / Sync
  - h) Includes a Verification step pre-archive
  - i) Workflow Function Available (See Section below)
  - j) Metadata for Archive docs can be updated daily
  - k) Includes 20 Metadata Fields – *See table below*
- 9) Working with the County, ECM-T develops the procedures for digitization of hardcopy backfile and existing electronic images and export to the County’s Election Document Vault. Backfile can be processed by the County and/or ECM-T.
- 10) Configure existing 2 fi-8170 scanners for the Capture Workstations

**County Requirements**

- 1) Assign a County Project Manager – Key point of contact within the County to liaise with ECM-T Project Manager to exchange ideas, project directives, change notices, and other critical communications.
- 2) Provide IT contact ECM-T to facilitate the IT aspects of the project.
- 3) Provide scanning workstations meeting specifications based on the TBD scanning requirements.
- 4) Provide SQL on a County Server. May be a Virtual Machine.
- 5) Provide TEAM reports and access for ECM-T as needed to support the EDM-EDV.

**System Set-Up: Capture, EDV, MM Database, Automations**

- 1) **Capture:** Define the required metadata for each document type, define parameters for creation of each metadata field, define means of populating data for each metadata field.
  - a) Install SQL Server (may be SQL Express, depending on volume)
  - b) Capture Software installed and configured on 4 Workstations and Scanners
  - c) Map each to SQL on an ECM-T Server (may be VM) for Match and Merge ( see MM – 3 below)
  
- 2) **EDV:** Create the “Voter Records” Project using Capture metadata in table below (may be modified as part of Analysis-Assessment) – define Security Groups for Function and Access – *See Addendum D – ImageSilo Product Sheet* – Will also create a BBM cabinet and an Election Records cabinet as part of our EDM-EDV system. Other Cabinets e.g. Campaign Finance, Open Records Requests, Public Access, and others can be provided as needed.

EDV #	Description	Entry	Field Type	Sticky	Required	Notes
1	VUID	BC - Man	Numeric	No	Yes	RPA Moves Voter List (VL) to MM
2	Name	Db Pull	Text	No	Yes	VL MM Last, First Middle
3	DOB	Manual	Date	No	No	mm/dd/yyyy
4	Precinct	Db Pull	Text	No	No	VL Db Pull
5	Doc Type	Drop Down	Text	Yes	Yes	Drop Down See Below
6	Voter Returned	Manual	dd/mm/yyyy	No	No	Enter Date when returned to EA
7	USPS Returned	Manual	dd/mm/yyyy	No	No	Enter Date when returned to EA
8	TDL	Manual /ZOCR	Numeric	No	No	From DPS or Manual
9	SSN	Manual /ZOCR	Manual	No	No	From DPS or Manual
10	EDR	Db Pull	m/dd/yyy	No	No	Effective Date of Registration - VL Db Pull
11	Status Code	Db Pull	Text	No	No	Specific Docs
12	Status Date	Db Pull	Text	No	No	Specific Docs
13	Election Name	DD / Man	Text	No	No	Manual Add by EA for Specific Documents
14	Phone	Manual /ZOCR	Phone	No	No	From DPS or Manual
15	City	Db Pull	Text	No	No	VL Db Pull
16	School	Db Pull	Text	No	No	VL Db Pull
17	District	Db Pull	Text	No	No	VL Db Pull
18	Batch Name	Sys	TBD	Yes	Yes	ECM-T - Populated at export to EDV
19	Doc ID	Sys	Number	No	Yes	ECM-T - Populated at export to EDV
20	Creation Date	Sys	Number	No	Yes	ECM-T - Populated at export to EDV

- 3) **Match and Merge (MM):** Set-up SQL Db for Voter List / OLRV table used for MM – Map to SQL and Capture w/s. This data can be to run a periodic Refresh of archive metadata based on VUID.
  
- 4) **RPA (Automations)**
  - i) Moving Voter List / BBM Activity Report to SQL Db and saving for Match and Merge
  - ii) Use Cancel Code from Voter List, update EDV, start 24 mo. Alert to delete from EDV

**Procedures for Ongoing Image Capture / Processing – Centralized Batch Scanning**

**Centralized Batch Scanning** - The key to Increasing Operation efficiency and Accuracy. Image Capture, both Scanning hardcopy and Import of TEAMS docs, is performed by specific Image Capture Workstations. Election Staff focus on data entry and voter support rather than scanning throughout the day. Developed based on hardware, software, and processes in daily use at our San Antonio processing center to routinely capture 75,000+ documents a day – This process, utilizing specific Capture Customizations and Utilities for EAs reduced document processing time by 50% - 75%. *See Addendum C: EDM-EDV Centralized Scanning Diagram*

*Detailed User Guides specific to the County's requirements are provided as part of the training process and will supersede these procedures.*

- 1) Election staff will use Dymo 459 Twin Turbo label printers to print VUID Bar Codes to affix to documents after processing in TEAMS – The documents will then be routed to 3 Capture workstations
- 2) Capture: SCAN: Batch Scanning – Documents separate automatically and insert VUID as Index data (Quick Click Scan or manual for documents without TEAM VUID bar code) – *See Addendum E: Scan Overview Diagram*
  - a) In PaperFlow, create Batch using a “SCAN - ...” job
  - b) 200-300 dpi b/w, color – pdf – Group IV Compression – Backfile digitization will utilize software that detects b/w or color automatically. (Set for Optimal image quality)
  - c) Scan into Batch created in Step 1
  - d) All documents inserted into scanner
  - e) Scan documents into PaperFlow Capture for processing
- 3) Capture: IMPORT: DPS-TOA / Outgoing Notices – *See Addendum F: IMPORT Overview Diagram*
  - a) For DPS documents, print to download folder as PDF. For Notices and other TEAMS Docs, create Batch Print File in TEAMS - Print to Download folder as multi-page PDF
  - b) In PaperFlow, create a Batch using a “IMPORT...” job
  - c) Select and Drag files from Download folder to Batch created in Set-Up 1) or Click “Open” to move images into the Capture application for processing
  - d) Documents are now in the Capture application, PaperFlow, for processing
- 4) Capture: Process / Index / Verify – *These steps are the same for Scanned and Imported documents*
  - a) Auto-Processing steps are defined by the job and may include:
    - i) Image Process – Optimizes legibility – De-speckle, de-skew, enhance contrast
    - ii) Document Separation – On Bar Code or Page Count ( Can be manually separated at Index Step)
    - iii) VUID Bar Code Read – Insert data in VUID Field
    - iv) Auto-processing is also used on Indexing

*(Procedures for Ongoing Image Capture / Processing....- continued)*

- b) Indexing
  - i) Manually Separate Docs as required – Use F5 to pull individual doc MM data
  - ii) Re-Order pages as needed (In Thumbnails)
  - iii) Rotate docs if required (In Thumbnails)
  - iv) Match and Merge – VUID pulls data from MM Db (Batch MM step)
  - v) Confirm separation and MM completion
  - vi) Use Doc Type Drop Down – Only need to choose for 1<sup>st</sup> document of each to Doc Type
- c) Export Batch to EDV

5) Verification in Election Document Vault – Using the Capture Batch #, review & verify each doc in the Batch

**Election Document Management & Vaults – Powered by ImageSilo a Digitech Systems Inc**

Our Cloud Election Document Management (EDM) service, powered by Digitech Systems’ ImageSilo application, provides secure cloud-based archiving and electronic records management to the County in the event that your network becomes compromised, or your facility becomes unusable. This Election (aka Electronic) Document Vault contains the electronic documents of record created using ECM-T services from the County’s hardcopy documents and TEAMS documents.

Users can search by any field or combination of fields. With the proper permissions, the user can email or grant access to specific documents and can annotate or attach notes to documents. All access is auditable and trackable. Your documents are archived in a non-proprietary format. You have sole control of your documents. Your documents cannot be accessed by anyone outside your organization without your permission.

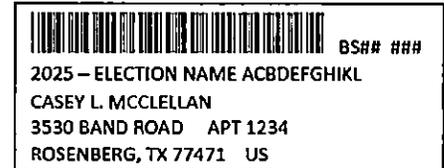
This service provides the functionality to Integrate access to your records with TEAMS by “image- enabling” the TEAM application.

Please see the Addenda for additional information about ImageSilo and the Election Document Vault.

- Addendum B: Illustrates how ECM Today! and Digitech provides Security for your Documents; Application Security / Physical Security / Data Security / System Security / Transmission Security
- Addendum D: The Image Silo Product Sheet provides detailed information for your IT staff
- Addendum G : ECM Today! provides Quick Reference Guides similar to this sample to show the County’s Users how to access Voter Records, BBM documents, and election Records in ImageSilo, your Election Document Vault
- Addendum H: Digitech Systems – ImageSilo (aka EDV) – Buyers Lab Product Review. In 2024, Buyers Lab Inc., an independent testing organization, gave ImageSilo as a Platinum rating as best overall Cloud Document Management system.

**TEAMS Integrations**

- 1) Creating Voter List & Ballot by Mail Activity Report (BAR), saving each to the MM (Match and Merge) SQL Db
- 2) Updating your EDV metadata using the Voter List and BAR data
- 3) Pull ABBM address data from TEAMS and create Labels using the BBM Label Utility
- 4) Automate document cancellation using the Cancellation Utility
  - a) EDV Status code can be refreshed each evening using the Voter List MM dataset. If a cancel code is pulled, a 24 Month clock starts at the end of which the system administrator will be asked if the documents associated with the cancelled VUID should be deleted from the EDV
- 5) Retrieval of Docs from EDV from the “Inquiry – View Voter Registration / View Correspondence” tab and other locations within TEAMS through “Image Enabling”



**Election Records Processing – PIR Solution & Auto-Redact**

- **Election Document Processing**

The Election Records Vault is built to provide quick, secure, and accurate access to Election Records as needed for Audit. The Election records capture process uses our Advanced Capture application OCR and BC functions to provide the metadata for every document created as part of the Election process. This metadata can then be used for extensive report capabilities:

- 1) Date
  - 2) Election Name
  - 3) Election Code
  - 4) Polling Location
  - 5) Location Code
  - 6) Category (EV, ED, Central Count, Final Official)
  - 7) Document Type
- **Respond to an Election PIR for Specific Documents from Specific Precincts & Locations with 5 Steps in less than 5 Minutes**
    - 1) Enter Search Criteria as defined by the PIR
    - 2) Search Archive to create a Search Result list
    - 3) Select documents from List and click “ER Redact” Button
    - 4) Review each redacted Doc, adjust or add redaction as needed, and Accept or Reject
    - 5) Select Okay to Save and ZIP redacted documents. Save and send the PIR Response to the Requestor
  - EVBB Tracking – Accepted & Rejected BBM tracking
  - Cancellations: Using Status Code and Records Manager Utility to start 24 Month Clock to notify administration that documents for cancelled voters are ready for destruction.

**High Level Timelines**

We will add detail to this high-level timeline as part of the project kick off.

**Election Document Management – Election Document Vault**

Prep	Project kick-off – Process and Procedures finalized – County IT Set-up Dependency – County IT confirm SQL Set-Up, Scan Workstations meet specifications. ECM-T has admin permissions or County IT on-site for install period
Day 1, 2	ECM-T On-Site: Capture Workstation(s) software installed, configured – Scanners installed and configured - EDV Mapped – System Tested
Day 3	Training: Document Prep - Scanning and Import – Image Processing – Document Retrieval
Day 4	Go Live

**Pricing and Payment Terms**

See tables on next page for pricing details.

\$7,020.00	<b>One Time EDM-EDV Set-Up: Includes a 10% Discount - 6 full time and 2 part time EDV Users &amp; 2 Capture workstation. Analysis-Assessment, Design, Configuration, Define Security Parameters, Implementation, Internal Testing, UAT Testing, Training and Documentation, User Acceptance Testing, and Roll-Out</b>
\$690.00	<b>Label Makers - 2 Dymo 450 Twin Turbo Label Makers - 3 Yr. Replacement Warranty Labels – 1 Box Address and 1 Bar Bar Code</b>
\$9,652.50 (1 <sup>st</sup> Yr) \$12,870.00 (2 <sup>nd</sup> Yr)	<b>1<sup>st</sup> Yr. Jan. 1, 2026 – Sept. 30, 2026 – 2<sup>nd</sup> Yr. Oct. 1, 2026 – Sept. 30, 2027 Annual EDM-EDV System Fees: Includes all Hardware &amp; Software for the Image Capture and Processing, the Election Document Management System and the Election Document Vault. Includes all Upgrades, Maintenance and Support. Includes User Support and Ongoing Training on Request</b>
\$2,340.00	<b>VISTA Sweep Conversion – Estimated 33,465 Docs</b>
\$2,340.00	<b>VISTA dms3 Conversion: The County provides Image files with VUID &amp; Doc ID – ECM-T will import the files into the County Election Document Vault.</b>

**Payment Terms**

- Pricing Includes include travel, shipping, handling, and tax
- One-Time Cost and 1<sup>st</sup> Year Annual EDM-EDV Services Due at signing
- Subsequent Annual EDM-EDV System fees billed Annually Oct. 1.
- Invoices payable upon receipt

(Pricing and Terms – continued)

**Other Professional Services Hours: \$195 per Hour**

- Add EDV Projects and Capture Jobs
- Modify existing Projects and Capture Jobs
- Modify existing implementation due to future changes in the County’s network or TEAMS application
- Add Electronic Workflows or other Election Document Management functionality

**Pricing Detail**

1st Yr Total - One-time and 9 months Ongoing      \$22,043  
2nd Yr. Total      \$12,870

	One-Time	1st Yr Ongoing 1/1/26-9/30/26	1st Yr Ongoing 10/1/26-9/30/27
EDM & EDV Set-Up	\$ 7,020.00	NA	NA
Hardware & Consumables	\$ 690.00	NA	NA
Ongoing Capture, EDM & Election Document Vault	NA	\$ 9,652.50	\$ 12,870.00
Election Records	NA		
VISTA Sweep Conversion	\$ 2,340.00	NA	NA
VISTA dms3 Conversion	\$ 2,340.00	NA	NA
<b>Total</b>	<b>\$12,390.00</b>	<b>\$ 9,652.50</b>	<b>\$ 12,870.00</b>

EDM-EDV Installation, Configuration, Implementation			
Description	Hrs.	Rate	One-Time
<b>EDM-EDV Set-Up - Voter Records, BBM, Election Records</b> - Analysis / Assessment - Configure 2 EDV Project Archives - Set EDV Security Parameters & EDV 8 User Set-Up - Configure 2 Capture Workstations and existing Scanners - Configure Capture Jobs - Set Up SQL - Map SQL to Capture and EDV Projects - Implementation, Internal Testing - - Training, Documentation - User Acceptance Test (UAT) and Roll-out	26	\$195	\$5,070
<b>TEAMS Integrations</b> - RPA: Db Downloads moved to SQL - Set up Voter List and BAR Refresh of EDV Projects - Configure Archive Data Refresh for 2400, 0800, 1600	14	\$195	\$2,730
10% Discount			\$780
<b>One-Time Subtotal</b>			<b>\$7,020</b>

Hardware & Consumables			
Description	Units	Per Unit	Total
Dymo 450 Twin Turbo Label Makers - 3 Yr. Replacement Warranty	2	\$ 295.00	\$ 590.00
Consumables - Address and Bar Code - I Box each	2	\$ 50.00	\$ 100.00
<b>Total</b>			<b>\$ 690.00</b>

(Pricing Detail – continued)

Ongoing Capture, EDM & Election Document Vault Services		
Ongoing Capture, EDM & Election Document Vault Services	Monthly	Annual
<b>Election Document Management &amp; EDV Archive/Retrieval Services</b> Voter Records, BBM Records, and Election Records All Hardware/Software Maintenance, Support, and: - BBM Mail Label Utility - Election Records Separator Creator Utility - Technical and User Support - Including "Training on Request" - 6 FT users & 2 PT users of the Election Document Management & EDV system - Additional Users \$150 per Month - Up to 1.1 TB of data under Management	\$1,000.00	\$ 12,000.00
<b>Advanced Image Capture Services</b> - 2 Image Capture 120k w/s - Scanning/Image Processing (Existing Scanners) - Software Support, Maintenance, Upgrades, & Training on Demand - Application Support for 8 Capture Jobs - Additional Capture Stations \$250	\$ 430.00	\$ 5,160.00
25% Discount		\$ 4,290.00
<b>Total</b>		<b>\$ 12,870.00</b>

Election Records Management Services			
Description	Annual	Elections	Total
<b>Includes PIR Solution &amp; Auto Redact</b> - Support for creation of Separator Sheets for each Election for ZOOCR - Provide Bar-Coded SoS and Custom Forms - Set Up Capture Jobs for each Election - Test Capture and Archive Functions for each Election - Support for PIR Solution-Auto-Redacting Reporting & Audit Responses - \$150 per month - 6 Elections in 2026 - \$300 per Election	\$ 1,800.00	\$ 1,800.00	\$ 3,600.00
<b>Election Records Management Total</b>			<b>\$3,600</b>

Migrate Vista Images and Metadata to EDV			
Description	Hours	Rate	Total
<b>VISTA Sweep Conversion</b> - Configure Vista Document Data Export - Pull VUID from File Name from Sweep Folders (33,465) - Voter List to pull additional index fields	12	\$ 195.00	\$ 2,340.00
<b>Documents in VISTA dms3 provided with a VUID</b> ECM-T runs file through our Folder Monitor application - Verify all docs have VUID - Compress - Import into Voter Records EDV – Match & Merge to Voter List Voter List	36	\$ 65.00	\$ 2,340.00
<b>Total Conversion Cost</b>			<b>\$ 4,680.00</b>

**Terms and Conditions**

Acceptance of this Agreement is intended to create a legal binding agreement between ECM Today and Parker County (Client). This Agreement represents the entire agreement between the parties. Any changes to the terms of this Agreement must be in writing and signed by both parties.

Pricing does not include travel, shipping, handling, or tax unless otherwise specified. Pricing is valid for 60 days from date of proposal. Invoice terms are on receipt. Project Work will be performed Monday through Friday 8 am to 5 pm CST. After-hours support is available for an additional fee.

- This Agreement will be effective as of the date it is signed by both parties The Client will be invoiced per the billing schedule and payment terms and conditions
- Project delays resulting from the Client inability to meet agreed-upon responsibilities and deadlines/milestones will impact the timeline of this Agreement and will be considered outside ECM Today's control. The County will be invoiced for all timelines and milestones that are postponed or delayed where ECM Today resources were in place. Delays or missed established SLA's will not impact ECM Today, the project delivery or penalize ECM Today in any way if caused by Client.
- In the event the assistance of Client's 3<sup>rd</sup> Party vendors is required, Client will make all necessary advanced communications, delivery arrangements and service requests in a manner which will not impact or delay ECM Today in delivering services in this agreement. Delays associated with Client's 3<sup>rd</sup> party vendors will be billed at ECM Today's time and materials rate per hour.
- The cost herein is based on delivering the services and deliverables as described in this Agreement. Changes to the scope, deliverables and/or assumptions will require a Change Request executed by both parties.
- Services that require weekend or holiday work will be charged at one and a half times (1.5) the normal rate unless otherwise agreed in this statement of work.

**Termination**

This contract may be cancelled by either party with 30 days written notification, without cause.

**Indemnification**

Vendor shall defend, indemnify and hold harmless Parker County and its officials, agents, and employees from all claims of any nature brought on account of any injuries or damages received during the performance of any contract resulting from the award of this bid. Bidder shall pay any judgment, including costs, which may be obtained against the County arising from such claim.

**Non-Appropriation**

Notwithstanding any provisions contained herein, this contract is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the agreement and any extension thereto. In the event that either no funds or insufficient funds are appropriated for the payments due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to Parker County.

*(Terms & Conditions – Confidentiality – continued)*

**Confidentiality**

During the term of this Agreement, Client may disclose to ECM Today confidential and proprietary information relating to its business operations (“Confidential Information”). All Confidential Information disclosed by Client to ECM Today under this Agreement shall be (i) received in confidence, (ii) used only for purposes of this Agreement, and (iii) protected in the same manner as ECM Today protects its own confidential information of like kind (which shall be at least a reasonable manner). ECM Today shall always comply with applicable professional standards with respect to Client’s Confidential Information.

Confidential Information does not include information that (i) is or becomes generally available to the public without breach by ECM Today of its confidentiality obligations, (ii) is received by ECM Today from a third party without restriction against disclosure, or ECM Today can demonstrate (iii) was known to ECM Today without restriction prior to disclosure by Client. ECM Today’s obligation of confidentiality shall survive the expiration or termination of this Agreement.

**Notices**

All notices and other communications required or permitted hereunder shall be in writing and, unless otherwise provided in this Agreement, shall be deemed to have been duly given when delivered in person or when dispatched by electronic facsimile transfer, confirmed in writing by mail simultaneously dispatched, or one business day after having been dispatched by a nationally recognized overnight courier service to the appropriate party at the address specified below:

- (a) If to Parker County, to:  
Parker County Elections  
801 Santa Fe Dr.  
Weatherford, TX 76086  
Att’n: Crickett Miller  
[crickett.miller@parkercountytexas.com](mailto:crickett.miller@parkercountytexas.com)

- (b) If to ECM Today, to:  
ECM Today  
1999 Gulfmart St. Suite 507  
San Antonio, TX 78217  
Attn: Casey McClellan  
[casey@ecmtoday.com](mailto:casey@ecmtoday.com)

or to such other address or addresses as any such party may from time to time designate as to itself by like notice.

**Supplement**

Parker County Terms & Conditions are included as a Supplement to this contract following the Acceptance page.

Acceptance

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

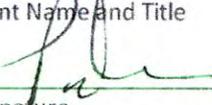
Accepted by:

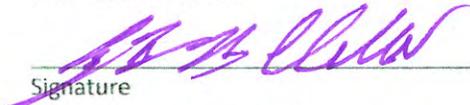
Parker County, Texas

**ECM Today!**

Pat Deen, County Judge  
Print Name and Title

Casey L. McClellan, CEO  
Print Name and Title

  
Signature

  
Signature

12/23/25  
Date

12/24/25  
Date

# Supplement

## PARKER COUNTY TERMS AND CONDITIONS

1. **CONFLICT OF INTEREST:** No public official shall have an interest in this contract, in accordance with Texas Local Government Code Chapter 171.
  2. **ETHICS:** The vendor shall not offer any benefits, gifts, or enticements of any nature to any official, agent or employee of Parker County.
  3. **FUNDING:** Funds for payment have been provided through the Parker County budget approved by the Commissioner's Court for this fiscal year only. Texas law prohibits the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the current Parker County fiscal year shall be subject to budget approval.
  4. **NON-APPROPRIATION:** Notwithstanding any provisions contained herein, this contract is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the agreement and any extension thereto. In the event that either no funds or insufficient funds are appropriated for the payments due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to Parker County.
  5. **DELIVERY:** All delivery and freight charges (F.O.B. Parker County designated location) are to be included in the bid price.
  6. **SALES TAX:** Parker County is exempt from Federal Excise Tax and State Sales Tax. A certification for this exemption is available upon request. Accordingly, tax should not be included in bid price or invoice.
  7. **TERMINATION WITHOUT CAUSE:** This contract may be cancelled by either party with 30 days written notification.
  8. **TERMINATION FOR DEFAULT:** In the event of a breach or default by the vendor, Parker County reserves the right to enforce the performance of this contract in any manner authorized by law or deemed in the best interest of the County. Parker County reserves the right to terminate the contract immediately in the event the vendor:
    - a. fails to meet schedules;
    - b. defaults in the payment of any fees, or;
    - c. otherwise fails to perform in accordance with these specifications.

Breach of Contract or default authorizes Parker County to exercise any or all of the following rights:

    - a. take possession of the assigned premises and any fees accrued or becoming due to date;
    - b. take possession of all goods, fixtures and materials of the vendor and foreclose its lien against such personal property, applying the proceeds toward fees due or thereafter become due, and;
    - c. award the contract to the next lowest and best vendor as deemed in the best interest of the County.
  9. **NOTICES:** All notices to be given to the vendor by Parker County shall be deemed given on the day after such notice has been deposited in the United States mail in Parker County, Texas by Registered or Certified Mail, with sufficient postage affixed, addressed to the vendor at the address provided by the vendor. This provision shall not prevent the issuance of actual notice in any other manner.
  10. **DESCRIPTIONS:** Any catalog, brand name, or manufacturer reference used in the bid request is descriptive not restrictive. It is intended to indicate the type and quality desired. Orders on brands of like nature and quality will be considered.
  11. **SAMPLES:** When requested, samples shall be furnished at no cost to Parker County. After notification to the vendor, such samples must be retrieved from the County within two weeks. Samples not retrieved timely shall be deemed donated to the County.
  12. **ITEMS/WARRANTY:** All items must be new and in first class condition, unless otherwise specified. The design, strength, and quality of materials must conform to the highest manufacturing standards. Items supplied under this contract are subject to the County's approval. The vendor warrants that all items and services conform to the specifications in the invitation to bid. The vendor further agrees that none of the warranties stated in the Texas Business and Commerce Code may be waived and that the items supplied under this contract shall be free from all defects in material, workmanship, and title. Any items found defective or not meeting specifications shall promptly be and replaced by the successful vendor at no expense to the County. If a defective or non-conforming item is not retrieved by the vendor within one week after notification of its status as defective or non-conforming, the item will be deemed donated to the County. This will not relieve the vendor of its responsibility to provide a properly functioning replacement that conforms with the bid specifications.
  13. **REMEDIES:** The successful vendor and Parker County agree that both parties have all rights, duties and remedies allowed by state law.
  14. **VENUE:** This agreement will be governed and construed according to the laws of the State of Texas and is performable in Parker County, Texas.
  15. **PATENTS/COPYRIGHTS:** The successful vendor agrees to protect Parker County from claims involving infringement of patents and/or copyrights and will indemnify Parker County for such claims.
  16. **PURCHASE ORDERS:** A purchase order shall be generated by Parker County to the successful bidder. The number from this purchase order must appear on all invoices.
- In the event the successful vendor fails to perform, keep, or observe any of the terms and conditions herein, Parker County shall give the vendor written notice of such default. If the default is not cured within two working days of receipt of such notice, default will be declared and the vendor's rights shall terminate.

17. **INVOICE:** The successful vendor shall submit an invoice showing the vendor's name and address, the name and address of the vendor's receiving department or delivery location, the purchase order number, and a description of the items delivered.
18. **PAYMENT:** Payment will be made within 30 days upon acceptance of merchandise and satisfactory operation of equipment, or performance of services, in accordance with the Texas Prompt Payment Act, Texas Government Code Chapter 2251.
19. **THE SUCCESSFUL VENDOR SHALL** defend, indemnify and hold harmless Parker County and its officials, agents, and employees from all claims of any nature brought on account of any injuries or damages received during the performance of any contract resulting from the award of this bid. Vendor shall pay any judgment, including costs, which may be obtained against the County arising from such claim.
20. **INSURANCE:** In orders involving services provided on Parker County premises, the successful vendor shall at his own expense, before commencing work, or not later than 10 days following notification of award, provide the Parker County Purchasing Department with certified copies of all insurance policies showing coverage in force throughout the term of the contract in the following amounts:

- a. Commercial General Liability Insurance with minimum combined single limits of \$1,000,000 per occurrence and \$1,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations, with a \$1,000,000 products/completed operations aggregate. Coverage must be written on an occurrence form. If coverage is written on a claims made basis, a retro date no later than the inception date of the contract (or prior thereto), must be applicable during the term of contract and for at least two years after termination of the contract. Contractual liability coverage must be maintained with respect to the per occurrence limit. A per project aggregate endorsement must also be included.
- b. Worker's Compensation Insurance at statutory limits.
- c. Commercial Automobile Liability Insurance with minimum limits of \$100,000/\$300,000/\$100,000 per occurrence or \$500,000 combined single limits for bodily injury and property damage, including owned, non-owned, and hired vehicle coverage.

The required limits may be satisfied by any combination of primary, excess, or umbrella insurance, provided the primary policy meets the above requirements and the excess umbrella is following form. Each policy shall include, by endorsement to the policy, a statement that notice of cancellation, or of a material change in coverage, shall be given to Parker County by certified mail 60 days prior to the event.

A comprehensive general liability insurance form may be used in lieu of a commercial general liability

insurance form. In this event, coverage must be written on an occurrence bases, with limits of \$1,000,000 per occurrence, combined single limit, and coverage must include a broad form comprehensive general liability endorsement, coverage for products/completed operations, and broad form contractual liability covering the obligations included in the contract.

21. **Entire Agreement; Order of Precedence.** The Parker County Terms & Conditions, Order Form, the Terms & Conditions, and the Incorporated Documents constitute the complete Agreement between the parties and supersede any prior discussion or representations regarding the Customer's purchase and use of the Services.

To the extent any conflict exists between the terms of the Agreement, the documents will govern in the following order or precedence: (1) Parker County Terms & Conditions, (2) the Order Form (3) the Vendor Terms & Conditions, and (4) the Incorporated Documents. No other purchasing order or similar instrument issued by either party in connection with the Services will have any effect on the Agreement or bind the other party in any way.

CASEY L. McCLELLAN  
(Print Name)

C.C.O.  
(Title)  
have read and agree to the terms and conditions set forth by Parker County.

Sign: [Signature]

Date: 12/16/25